



MUNICIPAL MONTHLY

IN THIS EDITION

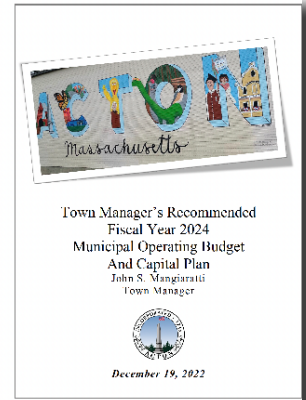
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TOWN MANAGER'S UPDATE

The Town Manager's Recommended FY24 Budget and Capital Plan was presented at a joint Select Board and Finance Committee meeting on December 19th. The next milestone in this process is presentations from departments on their respective budgets to the Select Board and Finance Committee on January 17th. View the budget and capital plan online at actonma.gov/manager.

The Finance Team has completed their work on the "Annual Comprehensive Financial Report" (ACFR) for Fiscal Year 2022. The ACFR also serves as the independent audit that is required for municipalities to conduct at the end of each fiscal year. This year's ACFR has recognized the continued strong financial position of the community. View the ACFR online at actonma.gov/budget.



TOWN SERVICES HOTLINE

DIAL
978-929-6600

TOWN SERVICES HOTLINE HOURS OF OPERATION

Monday - Thursday: 8:00 AM - 5:00 PM
Friday: 8:00 AM - 2:30 PM

TOWN HALL & HUMAN SERVICES HOURS OF OPERATION

Monday: 8:00 AM - 5:00 PM
Tuesday: 8:00 AM - 7:30 PM
Wednesday: 8:00 AM - 5:00 PM
Thursday: 8:00 AM - 5:00 PM
Friday: 8:00 AM - 12:00 PM
Saturday - Sunday: Closed

Town Offices will be closed:
Jan 16, Martin Luther King Jr. Day

ACTON MEMORIAL LIBRARY HOURS OF OPERATION

Mondays & Tuesday: 9:00 AM - 9:00 PM
Wednesday: 9:00 AM - 6:00 PM
Thursday: 9:00 AM - 9:00 PM
Friday: 9:00 AM - 1:00 PM
Saturday: 9:00 AM - 5:00 PM
Sunday: 2:00 - 5:00 PM



The Planning Department has created a webpage to serve as the Town's primary source of communication about the Kelley's Corner construction project. As we continue into the Winter season, construction will continue. On the webpage, bi-weekly updates will be provided for status on the project, detours (if any), and pictures of the on-going construction. This project is expected to take two years, with an estimated completion date of Fall 2025. View the webpage at actonma.gov/KC.

The Town is seeking feedback on a Complete Street design for the Powder Mill Road Corridor (Route 62). Complete Streets are roadways that safely and comfortably accommodate all users, regardless of age or ability or mode of transportation (walking, bicycling, driving or riding transit). Please complete the online survey and help us plan for a Powder Mill Road that is safer and more comfortable for all users. Click this link to access the online survey <https://www.surveymonkey.com/r/LKKT5Z>.

Sincerely,
John S. Mangiaratti
Town Manager

Annual Town Election - Tuesday April 25, 2023

Nomination papers for the Annual Election are available December 1, 2022. Please email clerk@actonma.gov to request Nomination Papers.

Last day to obtain nomination papers Friday March 3, 2023

Last day to file nomination papers with Board of Registrars Tuesday March 7, 2023

Last day to object/withdraw Thursday March 23, 2023

Last day to register voters Friday April 14, 2023

Last day to post town warrant Tuesday April 11, 2023

TOWN OFFICIALS OFFICES TO BE ELECTED

Moderator

1 Member – 1 year term

Acton Select Board

2 Members – 3 year term

School Committee

3 Members – 3 year term

Trustee- Memorial Library

1 Member – 3 year term

Water Supply District - Acton

1 Water District Commissioner – 3 year term

1 Water District Clerk – 3 year term

Absentee / Vote by Mail Applications for the Election are available at the link below.

Mail application to Town Clerk, 472 Main St, Acton Ma 01720

<https://www.sec.state.ma.us/ele/eleabsentee/absidx.htm>

Annual Town Meeting - Monday, May 1, 2023

TRUSTEES - TO BE ELECTED AT ANNUAL TOWN MEETING

MUST BE NOMINATED AT TOWN MEETING

Temporary Moderator

1 Member - 1year term

Trustees, West Acton Citizen's Library

1 Member – 3year term

Trustees, Charlotte Goodnow Fund

1 Member – 3year term

Trustees, Elizabeth White Fund

1 Member– 3year term

Trustees, New Fireman's Relief Fund Acton

1 Member- 3 year term

Message from Treasurer/Collectors Office:

Effective immediately, all payments by mail for bills (except sewer) must be sent to the following address:

*Town of Acton, MA, Department 1900
P.O. Box 986535, Boston, MA 02298-6535*

COUNCIL ON AGING

The Council on Aging at the Senior Center offers services and activities for residents age 60 and up. We are located with the Human Services Facility at 30 Sudbury Road Rear; contact us at seniorcenter@actonma.gov or 978-929-6652. Our hours are Monday, Wednesday, Thursday 8 am to 5 pm, Tuesday 8 am to 7:30 pm, and Friday 8 am to 12 noon. For the latest information, visit our website www.actoncoa.com where you can also view our newsletter and follow us on [Facebook](https://www.facebook.com/actoncoa).

For seniors and their family members seeking information on area social services, please contact COA Senior Services Coordinator Beverly Hutchings at 978-929-6652. She provides information on home care agencies, elder day programs, housing options, food and fuel assistance, and a variety of other services.

New Pool Table: Come play anytime during our normal operating hours!

January program highlights (see our [newsletter](#) for details):

- Tech help appointments with college student Sid, *Wednesdays, January 4, 11 and 18 10:15 to 1:15 pm*
- Re-gifting gathering, *Thursday, January 5, 1:00 pm*, bring a wrapped gift to swap
- Beeyonder Virtual Tour: Frida Kahlo's Life in Mexico City, *Tuesday, January 10, 4 pm*, Zoom from home or from Senior Center
- What to Consider Before Deciding to Sell real estate seminar with Realtor® Heather Murphy, *Thursday, January 12, 11 am*
- A new session of watercolor class with Fran Hewitt begins *Tuesday, January 17 at 9:30 am*
- Astronomy Presentation: Are We Alone? *Tuesday, January 17, 1:00 pm*
- Ask the Lawyer appointments, *Tuesday, January 17, 1:00 to 3:00 pm*
- Tips for Using Your iPad with Zoey Mills of the Acton Memorial Library, *Wednesdays, January 18 and 25, 11:00 am*
- Wool needle felting art class with Magda Stilmant, *Wednesday, January 18, 1:00 pm*
- Words Galore word play and brain twisters via Zoom, starting *Thursday, January 19 at 9:00 am*
- Celebrating Judy Garland, *Thursdays, January 19 and February 16 at 1:00 pm*
- Java with John, chat with Town Manager John Mangiaratti, *Friday, January 20, at 9:45 am*, following breakfast
- Learn to use Spotify music app with Acton student Marc, *Monday, January 23, 3:30 pm*
- LitLovers Study Group: Last of the Mohicans, *Tuesday, January 24, 2:30 pm*
- Classical Music Performance with Linda, Erin and Hyunho, students at ABRHS, *Tuesday, January 24, 6:00 pm*
- Energy Costs Resource Fair, *Tuesday, January 24, 5:00 to 7:00 pm*
- Secret Stories Behind the World's Most Iconic Paintings with Jane Oneail of Culturally Curious, *Wednesday, January 25, 1:00 pm*, via Zoom from home or the Senior Center
- Songwriters of the Brill Building presentation with John Clark, *Thursday, January 26, 1:00 pm*
- Memory Lane Café for those with memory impairment and their care partners, *Tuesday, January 31 at noon*
- Scrabble Tournament with MaryAnn from LifeCare begins *Tuesday, January 31 at 1:30 pm*



Paul R. playing a game on the new pool table!



Seniors boarded a school bus to go "back to school" - they visited ABRHS for a tour, presentation and lunch.

COUNCIL ON AGING

Other activities: exercise classes for all fitness levels, movies including a Tuesday evening viewing, caregiver support group via Zoom, gym with senior-friendly equipment, Grandparents Raising Grandchildren support group, drop-in groups including Computer Club, genealogy, and Mah Jongg. This month's art display features photography by Neal Rantoul.

Meals: The Minuteman Senior Service (MMSS) dining site offers in-person lunches Monday through Thursday at noon for \$2 donation. Anyone celebrating a birthday receives a free lunch the second Thursday of the month! Grab and Go lunches continue to be offered Monday through Friday. Sign up for lunch at least 24 hours in advance in person or by phone 781-221-7098. MMSS offers weekday continental breakfast served from 8:30 to 10 a.m., featuring items such as bagels, yogurt, and juice.

The COA partners with Open Table to provide free frozen meals and Healthy Helping heart-healthy meal packages to Acton seniors; contact the COA for more information.

Make a reservation with the Council on Aging for special culinary events. Cost is \$3.

- Lunch with Chef McGuire, featuring turkey tetrazzini, *Tuesday, January 10 at noon*
- Benchmark at Robbins Brook lunch with baked ziti, *Wednesday, January 18 at noon*
- Monthly breakfast with French toast, eggs, sausage and more on *Friday, January 20 at 9:00 am*
- Light dinner of sandwiches, *Tuesday, January 31, starting at 4:45*, which you are welcome to bring with you to watch the movie

AARP Tax Preparation Program is returning to the Senior Center in February, offering appointments by trained volunteers. Watch for details in our February newsletter!

HIGHWAY DEPARTMENT

WINTER MAINTENANCE

Please remember that our crews have to travel on snow covered, slippery untreated roads to get here at any hour of the day or night. Please be patient as the crews will be out as soon as possible to begin the snow & ice operations.

FIRE HYDRANTS

Fire hydrants are under the control of the Acton Water District. The Water District asks residents with hydrants in front of or near their property to please clear the snow away from the area so that in an emergency the hydrant will be accessible. Questions regarding snow removal near hydrants should be directed to the Acton Water District at (978) 263-9107.

SAND AND SALT

A mixture of sand and salt is available to residents (no contractors) at the designated area located at the Highway Division, 14 Forest Road. Please use caution while entering and exiting as vehicles and equipment are prevalent. Please bring your own shovel and container.

More information is available in the Winter Maintenance publication that can be found on the Town of Acton website.



The annual holiday tea was a great success!

Seeking Photo Submissions!

***Please send any pictures that you would like featured to:
photos@actonma.gov.***

FREE 15-Week Adult Career Programs in January

Register now for FREE adult career programs that begin in January at Minuteman Technical Institute in Lexington:

- Carpentry
- CNC Machine Operator
- Facilities Management
- Plumbing (Tier 1)
- Welding



These programs are FREE for anyone who earns less than \$63,900 gross annually in Middlesex County due to support from the Mass. Workforce Skills Cabinet. MTI is an excellent opportunity for anyone over 18 interested in pursuing a career trade, including recent high school graduates.

Details at minutemanti.org or call 781-861-7151. Acton is a member town of the Minuteman Regional Vocational Technical School District.

HUMAN RESOURCES

Acton is hiring!

The Town is seeking qualified candidates for a variety of positions including public safety, public works, and much more. View open positions at actonma.gov/jobs. Below are some of the perks of working for the Town of Acton.

Insurance

The Town offers a wide array of insurance options, including health, dental, vision and life, and provides a 75% match on health care plans.

- Employees are eligible on their first day of employment - something not offered by many employers.
- Offers a choice of health insurance, with either broad or focused plans to fit everyone's needs; whether individual or family.
- Employees may purchase supplemental universal life policies, term life policies or a variety of short-term and/or long-term disability plans.

Quality of Life

The Town recognizes that a career is only one part of a healthy lifestyle. Town employees enjoy 13 paid holidays per year, accrued sick time which provides for potential illnesses and various types of leave based on an employee's needs. We also offer a vacation policy based on pay grade and tenure, up to five weeks. The Town also promotes and supports professional development opportunities.

Retirement

The Town is part of the Massachusetts pension system, which means that after ten years of employment a worker can secure a guaranteed income for life as well as post-employment health care benefits. The Town's plan is portable within the Massachusetts system, meaning time earned with other state and local governmental entities, as well as Federal military service, can contribute to your tenure.

Deferred Compensation

The Town connects employees to pre-tax, self-funded defined contribution plans for those looking to enhance their retirement with investment earnings.

DIRECTORY OF TOWN DEPARTMENTS

TOWN SERVICES HOTLINE - (978) 929-6600 | VISIT US ONLINE AT ACTONMA.GOV

<u>Department</u>	<u>Phone Number</u>	<u>E-Mail</u>
Acton Nursing Services	978-929-6650	nursing@actonma.gov
Assessor's Office	978-929-6621	assessor@actonma.gov
Building Division	978-929-6633	building@actonma.gov
Cemetery Division	978-929-6642	cemetery@actonma.gov
West Acton Citizens' Library	978-929-6654	wacl@actonma.gov
Collector/Treasurer Office	978-929-6622	collector@actonma.gov
Community Resources Office	978-929-6651	lducharme@actonma.gov
Council on Aging	978-929-6652	seniorcenter@actonma.gov
Economic Development	978-929-6611	economicdevelopment@actonma.gov
Engineering Division	978-929-6630	engineering@actonma.gov
Fire Department	978-929-7722	fire@actonma.gov
Health Division	978-929-6632	health@actonma.gov
Highway Division & Transfer Station	978-929-7740 978-929-7742	highway@actonma.gov
Human Resources Department	978-929-6613	hr@actonma.gov
Information Technology Department	978-929-6612	it@actonma.gov
Acton Memorial Library	978-929-6655	actonmemoriallibrary.org
Natural Resources Division	978-929-6634	NR@actonma.gov
Planning Division	978-929-6631	planning@actonma.gov
Police Department	978-929-7711	police@actonma.gov
Public Facilities Division	978-929-7744	mpo@actonma.gov
Public Works Department	978-929-7740	highway@actonma.gov
Recreation Office	978-929-6640	recreation@actonma.gov
Sustainability Office	978-929-6611	sustainability@actonma.gov
Town Clerk's Office	978-929-6620	clerk@actonma.gov
Town Manager's Office	978-929-6611	manager@actonma.gov
Veterans' Services	978-929-6614	vso@actonma.gov
Acton Water District	978-263-9107	www.actonwater.com