

SELECT BOARD MEETING AGENDA

DECEMBER 15, 2025 6:00 PM



ACTON TOWN HALL, ROOM 204
472 MAIN STREET

Select Board Votes Recorded (posted on 12/17/2025)

REMOTE PARTICIPATION: Use the link www.actonma.gov/meeting/sb to join the meeting or from a telephone, dial (646) 876-9923 and enter Webinar ID: 503-918-785. On a computer use the “raise hand” feature or telephone users may dial *9 to request to speak.

MEETING PACKET: Additional materials may be found in the meeting packet available online at: <https://doc.actonma.gov/dsweb/View/Collection-19826>

I. Regular Business

1. Resident Concerns
2. Chair Update/Town Manager Update/Members Minutes

II. New/Special Business

3. Presentation by Water Resources Advisory Committee on Stormwater Management Study
4. Approve Wayfinding Signage and Locations on Main Street and Quarry Road
Approved 4-0-1
5. Approve Grant of Pole Relocations on Powder Mill Road **Approved 5-0**
6. Discuss Potential Change to July 4th Fireworks Celebrations **Approved Alternative July 4th Celebration 5-0**
7. **Public Hearing(s) at or after the Time Advertised:**
 - a. **6:30 PM** Site Plan Special Permit (SPSP) for Hawthorn Realty Company to combine the properties at 471, 465-469 Great Road to Construct Two Buildings to be used as Building Trade Shops (applicant requests continuation to January 12, 2026 at 6:30 PM) **Approved continuation 5-0**
 - b. **7:10 PM** Proposed Amendment to Existing Traffic Rules and Order to Add Stop Sign at River Street and Chadwick Street **Approved 4-0-1**
8. Authorize Town Manager to Sign Habitat for Humanity Local Initiative Petition (LIP) Application for 416 Great Road **Approved 5-0**
9. Approve Updated Changes to Other Post-Employment Benefits (OPEB) Policy **Approved 5-0**
10. Review Town Requests for FY27 Community Preservation Grants

11. Authorize Town Manager to Sign Utility Easement at 433 Massachusetts Ave for Proposed Telecommunications Facility at 9 Charter Road **Approved 5-0**
12. Approve 2026 License Renewals as listed in the packet **Approved 5-0**
13. Approve Letter of Support for Municipal Empowerment Act **Approved 5-0**
14. Discuss DPW Project
15. Discuss Acton Leadership Group

III. Consent Items

16. Approve Meeting Minutes from December 1, 2025
17. Approve Signing Conservation Restriction for 4 Piper Lane, 6 Piper Lane, 4 Piper Lane Rear, and Right of Way Over 90 School Street
18. Appoint Kaila Sauer as the Town of Acton Representative to Metropolitan Area Planning Council (MAPC) and Nate Ryan as an Associate
19. Accept Donations Totaling \$750 Towards the SERVE Food Gift Account From:
 - Acton Woman's Club - \$550
 - David Martin - \$200
20. Accept Donations Totaling \$3,600 in Gift Cards Towards Seasonal Holiday Assistance From:
 - Saint Vincent de Paul - \$1,000
 - Acton Lion's Club - \$2,500
 - Kathleen Surdan - \$100
21. Accept a Donation of \$1,000 from Digital Credit Unit Towards the Police Gift Account #3195 to Provide Community Programs at the Discretion of the Police Chief
22. Accept a Donation of \$33.33 from Matthew Kreiger as Surplus from Eagle Scout Project Fundraiser to be Deposited in the Conservation Division's Scout Gift Account 3146 550

Items 16-18, 20-22 Approved 5-0

Item 19 Approved 3-0-2

The listed agenda items are those reasonably anticipated by the Chair. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and include a way we can contact you if we need more information. Please be aware that this meeting is being recorded, and any information provided and the recording itself may be used for Town purposes. For requests or any additional information about the Select Board send an e-mail to manager@actonma.gov or call the Town Manager's Office (978)929-6611