



ACTON POLICE DEPARTMENT

DEPARTMENT MANUAL; P&P: Traffic		
POLICY & PROCEDURE # 5.09	DATE OF ISSUE: 1/29/2024	EFFECTIVE DATE: 2/9/2024
SUBJECT: USE OF SPEED AND STORAGE TRAILERS	ISSUING AUTHORITY: Chief James Cogan	
REFERENCE(S): Massachusetts Police Accreditation Commission # 41.1.3	<input type="checkbox"/> NEW <input checked="" type="checkbox"/> AMENDS <input type="checkbox"/> RESCINDS	

I. POLICY

It is the policy of the Acton Police Department that all trailers owned by this agency be properly used, stored, and maintained.

II. PROCEDURES

A. General Duties and Responsibilities

All trailers are the property of the Acton Police Department and should be treated as such. All trailers can only be towed to and from a site attached to a properly equipped police vehicle. The trailer's electrical system must be attached to the towing vehicle and all trailer lights should be working. Any officer familiar with the proper towing and set up of these trailers may move them.

Trailers should not be placed on private property without the property owner's permission. All trailers placed on property away from the police station must be secured to prevent theft.

Any damage found on any trailer must be reported and an incident report filed.

B. Specific Duties and Responsibilities

1. All speed trailers should have their batteries recharged each time they are stored at the Public Safety Facility.
2. The barricade equipment trailer shall be continuously stocked with barricades and signage to be used as needed during road closures.

C. Minimum Qualifications [41.1.3(A-D)]

1. No trailer can be towed unless it complies with Massachusetts General Laws.
2. Only officers familiar with the programming and/or operating of the speed trailer(s) should move them.

D. Maintenance Responsibilities [41.1.3(E)]

1. Only the town's mechanics and/or an authorized repair center may do repairs to the trailers.
2. Officers within the Traffic Unit, assigned by the Special Services Division Commander may maintain battery levels.
3. Officers within the Traffic Unit, assigned by the Special Services Division Commander, shall maintain maintenance records of the Department's trailers.

E. Administrative Responsibilities

The Special Services Division Commander is ultimately responsible for the inventory and maintenance of all Department trailers.

F. List of Department Trailers

1. Speed Trailer(s)
2. Barricade Equipment Trailer

USE OF SPEED AND STORAGE TRAILERS INFORMATION

History: None