



## SELECT BOARD MEETING AGENDA

DECEMBER 16, 2024

7:00 PM

ACTON TOWN HALL, ROOM 204

472 MAIN STREET

### Select Board Votes Recorded (posted 12/18/2024)

#### I. Regular Business

1. Resident Concerns
2. Chair Update/Town Manager Update/Members Minute

#### II. Public Hearings

3. 7:10 PM Use Special Permit #09/24/2024-503, 268 Main Street (applicant has requested to continue to January 13, 2025 at 7:10 PM)
4. 7:10 PM All Alcoholic Beverage License Transfer, Great Road Seafood Sales, LLC to Seafood from Heaven, LLC, 77 Great Road, Acton **Approved 5-0-0**
5. 7:15 PM Malt and Wine License Transfer, Chaki Corporation to RSY Store, LLC, 465 Great Road, Acton **Approved 5-0-0**
6. 7:20 PM Site Plan Special Permit #06/24/2024-492, AHC, Inc & Thomas Buckborough, 358A & 358B Great Road **Continued to 1/13/2025 at 7:15 PM 5-0-0**

#### III. New/Special Business

7. Appoint Kristen Caouette as Interim Town Accountant **Approved 5-0-0**
8. Select Board Budget Workshop and Presentation of FY 2026-2035 Capital Improvement Plan
9. Presentation and Recommendation from Citizens Library Governance Committee **Approved to proceed with work 5-0-0**
10. Presentation and Update for Habitat for All
11. Review CPC Applications
12. Update from Public Works Building Committee
13. Update from Acton Leadership Group
14. Approve Hazard Mitigation Plan **Approve certificate of adoption 5-0-0**
15. Approve Decarbonization Roadmap Letter for Green Communities Climate Leader Application **Approved 5-0-0**
16. Approve 2025 License Renewals **Approved 5-0-0**
17. Approve 2025 Select Board Fee Schedule **Continued to January 13, 2025**
18. Approve Final ARPA Allocations **Approved 4-0-1 (Nicol)**

#### IV. Consent Items

19. Approve and Execute Deed for 348-352 Main Street **Approved and authorized  
Town Manager to execute and additional documents related to the purchase  
and sales agreement 5-0-0**
20. Appoint Jaclyn Saltzman as a Full Member of the Community Preservation Committee
21. Appoint Adam Nolde as a Full Member of the DPW Facility Building Committee
22. Accept a Donation of \$360.50 from MacKinnon Printing Co. to be Deposited in the Acton 250 Celebration Account
23. Accept a Donation of \$2,500 from Acton Lions Club in Merchant Holiday Gift Cards to be Distributed at the Discretion of the Senior Services Coordinator
24. Accept a Donation of \$2,500 from Acton Lions Club in Merchant Holiday Gift Cards to be Distributed at the Discretion of the Community Services Coordinator
25. Accept a Donation of \$375 to the SERVE Gift Account from the Rotary Club of Acton -Boxborough in Merchant Holiday Gift Cards
26. Accept a Donation of \$1,000 to the SERVE Gift Account from Saint Vincent de Paul in Merchant Holiday Gift Cards
27. Approve a One Day Malt and Wine License for Boston Events at NARA Park on June 21, 2025
28. Approve a Waiver of Filing Fee for \$100 for 701 Main Street Re-Submission of Request for Certificate of Compliance
29. Approve and Sign Conservation Restriction for 328 Pope Road
30. Approve Meeting Minutes, November 4, 18, 25 (pre Town Meeting), and 25 (post Town Meeting)
31. Authorize the Town Manager to Execute the Local Acquisitions for Natural Diversity (LAND) Grant
32. *Request for Extension of Operating Hours, Velvet Vine Cafe*

**Consent Item 23 held to acknowledge Lions Club and community support, and approved 5-0-0**

**Consent item 20-22, 24-32 approved 5-0-0**

**View the Meeting on Acton TV YouTube page: [https://www.youtube.com/watch?v=w2FGFuK4t\\_U](https://www.youtube.com/watch?v=w2FGFuK4t_U)**

*The listed agenda items are those reasonably anticipated by the Chair. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and include a way we can contact you if we need more information. Please allow advance notice. For requests or any additional information about the Select Board send an e-mail to [manager@actonma.gov](mailto:manager@actonma.gov) or call the Town Manager's Office (978)929-6611*