



## 53 RIVER STREET MASTER PLAN COMMITTEE

### MEETING MINUTES

FEBRUARY 2, 2021

7:00 PM

Virtual Meeting

**Present:** David Martin, Stephanie Krantz, Peter Hocknell, Lou York, Bill Klauer, Don Boyle, Ilana Liebert, Bill Alesbury, Matthew ‘Selby’ (Staff).

**Absent:** None.

### 1. Opening

David Martin called the meeting to order at 7:01 PM via a virtual meeting with no committee members in physical attendance and broadcasted via Zoom.us virtual meeting platform.

### 2. Regular Business

A. A quorum is present.

B. Citizens’ Concerns – none.

C. Approval of the minutes from the 05 January 2021 committee meeting: Motion to accept made by Lou York and seconded by Stephanie Krantz. Voting took place via role call:

Peter Hocknell – Aye

David Martin – Aye

Stephanie Krantz – Aye

Ilana Liebert – Aye

Lou York – Aye

Bill Klauer – Aye

Don Boyle – Aye

Bill Alesbury – Abstained

D. Update on the archeological investigation: Selby contacted Gray and Pape (G&P) on 01 February for an update. G&P submitted an application for their state archeological permit on 05 January and a response was received from the Massachusetts Historical Commission (MHC) on 21 January. These were uploaded to the Acton DocuShare today (new folder labeled “Archeological Investigation”). Selby also uploaded the proposal as well. MHC has identified a number of required revisions and G&P are in the process of addressing those before the permit can be issued.



- E. Dam and Seawall (D&S) Grant opportunity: Design and permitting funding available up to \$250K separate from dam removal funds. Applications are due around the end of February. If successful, likely won't need CPA funds. Timing is a question here – will the response be received ahead of Town Meeting? We will hear back on 15 April. It was noted that design and construction grants are on separate funding tracks. RFR not issued for construction yet; only design and permitting at this point.
- F. CPC presentation: scheduled for 23 February at 7:40 pm. Lou will represent the committee. The committee reviewed the draft slide presentation. Discussion ensued regarding the value of including photos of the site. It was agreed to include, in order to provide context. Once the archeological investigation is complete and the HDC has reviewed the findings, Dennis Dale Design will lead the community discussion on the final park design. The D&S grant will potentially then dovetail into final design plans to progress from 60% to the 100% design stage. Selby took notes on changes for he and Lou to incorporate into the final slide deck.
- G. This committee's next meeting will take place virtually on 02 March 2021 at 7 pm.
- H. Motion to adjourn was made at 8:07 Don Boyle and seconded by Bill Alesbury. Voting took place via role call:  
Peter Hocknell – Aye  
David Martin – Aye  
Stephanie Krantz – Aye  
Ilana Liebert – Aye  
Lou York – Aye  
Bill Klauer – Aye  
Don Boyle – Aye  
Bill Alesbury – Aye

**Documents and Exhibits Used During this Meeting:**

- Meeting Agenda for February 2, 2021
- Draft minutes from the January 5, 2021 committee meeting
- Draft committee presentation to the CPC for February 23, 2021