



## 53 RIVER STREET MASTER PLAN COMMITTEE

### MEETING MINUTES

FEBRUARY 5, 2020

7:00 PM

ACTON RECREATION CENTER, 50 AUDUBON DRIVE

**Present:** Peter Berry, Bill Klauer, Stephanie Krantz, Don Boyle, Lou York, Bill Alesbury, Matthew 'Selby' (Staff).

**Absent:** Peter Hocknell.

### 1. Opening

Chair Peter Berry called the meeting to order at 7:00 p.m.

### 2. Regular Business

- A. A quorum is present; the committee size change to 8 full members was approved by the Board of Selectmen (BoS).
- B. Citizens' Concerns – none.
- C. CPA application – funding decision on revised \$120,000 request to go before Town Meeting in April.
- D. Review of minutes from January 7, 2020 meeting. Motion to accept the minutes from the January 7 meeting as amended was moved by Bill Alesbury, seconded by Bill Klauer. The voice vote was unanimous.
- E. There is still concern over the amount of debris that needs to be removed from the site. It was noted that a lot of loose material had just been hauled away and the large cement blocks were stacked in a manner to help with the interim safety of the site along the water's edge. Will be looking into a quote from outside of town to remove debris from within the dam. Per Selby, the town's DPW will not likely complete this work. Approx. \$17,000 is left over from original town funds used to purchase land. Selby will ask town manager about possibly using these funds.
- F. This committee's CPC presentation was completed on January 14 at 8:20 pm at the Acton Memorial Library. It was noted that Peter Hocknell did a great job presenting and it was well received by the CPC. There were no underlying concerns noted by the CPC and we



should know in the next couple of weeks if the funds will be approved. Due to the number of projects being reviewed, our request for the funding of the 20% project contingency may or may not be funded. This is not unique to our request, as many of the projects that were presented also had a note of needing contingency funds that just aren't available.

- G. Selby informed the committee that we were awarded the “Municipal Vulnerability Preparedness” (MVP) grant we requested from the state. We were awarded \$150,000 that must be used by June 30, 2020. We will be required to cover the 25% match of \$37,500. Selby noted we could use these funds to start the design/permitting/remediation/building removal part of the project. A study into what materials may be found in the building (i.e. asbestos) and what cleanup may be required should be started as soon as possible.
- H. Bill Alesbury noted great concern regarding what the future funding of this project may entail. We have covered the many funding concerns regarding the dam removal and subsequent projects pertaining to the removal, but what happens after this is completed and we still need to look at completing the park portion of the project? He noted this information may be useful to future CPC requests.
- I. Lou York asked if it was possible to set up a meeting with the original stakeholders in this project to see what the original design options look like with costs attached. This would also be useful when starting to see what the public wants this area to look like so we would be better informed about possible future costs.
- J. Annual Report was completed by Peter Berry. The committee read and reviewed the report and made notes of updates/corrections. He will work with Lisa at Town Hall to get this completed and submitted.
- K. Letter to abutters was reviewed by the committee. Typos were noted, added a note about a date to have those that receive this letter to come to a specific meeting to gather additional information and ask questions. Committee would like to have this meeting fall after Town Hall meeting in April but before summer when folks are more likely to be away. John Mangiaratti will need to review prior to signing. It was noted that this meeting may also be a good time to get public input on what they would like to see this site look like in the future.
- L. HDC Application – Noted to do nothing until we apply for Certificate of Appropriateness. Provide them with 30% design plan.
- M. The next meeting is scheduled for Tuesday, March 3.
- N. Motion to adjourn moved by Bill Alesbury at 8:40 pm, seconded by Don Boyle. Voice vote was unanimous.



**Documents and Exhibits Used During this Meeting:**

- Meeting Agenda for February 4, 2020 committee meeting
- Draft minutes from the January 7, 2020 committee meeting
- Annual Report draft copy
- Draft letter to abutters