

**ACTON COMMUNITY HOUSING CORPORATION**  
**Minutes Monday, July 10, 2017 Room 121, Acton Town Hall**

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held on Monday, July 10, 2017 at 7:30 PM in room 126 of the Acton Town Hall. Present and constituting a Quorum for the purpose of conducting business were regular members Nancy Tavernier, Dan Buckley, Bob Van Meter, Jennifer Pantenaude and Lara Plaskon.

Guests: Janet Adachi, BOS; Pat Clifford

Nancy Tavernier, Chair, called the meeting to order at 7:30 PM. Lara Plaskon was appointed Clerk for the meeting. Dan was made a voting member for tonight.

I. The **Minutes** from the Meeting of 6/19/17 were read and approved.

**II. Financial Report**

Balances as of 6/30/17

- Checking - \$2,787.46
- Savings - \$188,001.44

Jennifer will be doing a year-end report so that she can send it to the auditor. Both Jennifer and Nancy reviewed the monthly statements. ACHC voted to accept the financial report.

**III. Administrative**

**Elections – Vice Chair** – Bob Van Meter agreed to serve as vice chair for another term.

**IV. Updates**

**Regional Housing Services Office –**

- Willow-Central resale – this unit will be closing next week.

**Powder Mill Place –**

- Maynard Selectmen have formed a committee to study the proposal. Probably will be September before we see the LIP application.

**V. Old Business**

**40B's in pipeline –**

- Public comments on 184 Main St. at the BOS meeting tonight. The developers have been responsive to all feedback so far. If all goes well, Selectmen may sign LIP application tonight.

- Request for pre-development funds for 446 Mass Ave. also before the BOS tonight. Agreement with developer will be drafted.
- Nancy had a conference call with the head of TIL re: whether it makes sense to include both elderly and young adult disabled individuals at 446 Mass Ave. Head of TIL reported that this actually won't work well.
- Dover Heights – it has still been too wet for perc testing.

## **VI. New Business**

Project Proposal from Infographics for a graphic designer to make an informational handout with key facts related to affordable housing in Acton. ACHC board members had a discussion about the merits of this project and what information to include. Bob and Lara volunteered to put together some data for the designer. ACHC voted to approve up to \$800 for this project.

The meeting was adjourned at 8:09pm. **The next ACHC meeting will be on August 21, 2017.**

### **STATEMENT OF DOCUMENTS PRESENTED AT THIS MEETING:**

Agenda, July 10, 2017

Minutes from June 19, 2017

Chart of 40B's in the pipeline for 2017

Memo from Nancy to BOS re: Proposed 40B at 184 Main Street

Memo from Nancy BOS re: Request for spending approval of housing gift funds for pre-development costs at 446 Mass Ave.

Project proposal from Infographics and sample product from Town of Arlington