



**TOWN OF ACTON  
DESIGN REVIEW BOARD  
MINUTES OF May 3, 2017 MEETING  
7:30 p.m.  
Room 126, Town Hall**

DRB Members in attendance: Holly Ben Joseph (Chair), Peter Darlow (Vice-Chair), David Honn, and Janet Adachi (Board of Selectmen Liaison)

Guest: Leo Bartolami

Meeting called to order 7:38 pm.

Site Plan Special Permit project on 76 Powder Mill Road- Acton Ford - was reviewed. Leo Bartolami, the proponent described the renovations, which included a new addition and front entry portico to the building. In addition new plantings are proposed along Powder Mill Road. Refer to the Design Review Memo for the DRB comments.

Minutes from April 5, 2017 were reviewed and approved as written. Holly Ben-Joseph will submit the approved minutes to the Town.

Site Plan Special Permit for 145 Great Road, Brookside Shops, was reviewed. This permit did not have any building or site improvements, and the DRB did not have any comments to submit.

The DRB agreed to write a letter of support for the funding request by the Town from Metropolitan Planning Organization for improvements at Kelley's Corner.

It was decided the DRB members would attend the Sub-division Forum on May 31<sup>st</sup> in lieu of having a meeting May 17.

Meeting adjourned at 8:40pm.

Respectfully submitted,

Holly Ben-Joseph  
DRB Chair