



**TOWN OF ACTON
DESIGN REVIEW BOARD
MINUTES OF August 5, 2015 MEETING
7:30 p.m., Room 126, Town Hall**

DRB Members in attendance: Holly Ben Joseph (Chair), David Honn, Kim Montella, and Janet Adachi (BoS Liaison).

Meeting called to order 7:40.

Members reviewed minutes of May 27, 2015 and June 17, 2015 meetings and approved as amended.

Kelley Corner

Peter Darlow was not present so there was no update on the Kelley Corner project.

Site Plan Special Permit Study Committee

Kim Montella volunteered to be on the standing committee to study the current process of Commercial Site Plan Views.

Miscellaneous

The July 15, 2015 DRB meeting was cancelled. Next meeting: August 19, 2015

Action Items:

Holly Ben Joseph to amend above meeting minutes as approved and submit to the Town Boards.

Holly Ben Joseph to send the Acton Kelley Corner Action Design Guidelines to all DRB members for review. Individual comments can be sent to Peter Darlow.

Meeting adjourned at approximately 8:25.

Respectfully submitted,
Kim Montella