



Design Review Board  
Meeting Minutes  
Meeting of November 5, 2014

DRB Members in attendance: Holly Ben Joseph, Peter Darlow, David Honn  
Kim Montella-absent, Janet Adachi-BoS representative  
Guests: Eric Brown (Prellwitz Chilinski-Architects), Timothy Boisvert, Vinny Cuttone  
(TRB Development Group, Inc.-Developer)

Re: DRB review of proposed retail/restaurant proposal adjacent to CVS at 400 Mass Avenue

- The meeting commenced at 7:30 pm.

- Project description:

The project is an “L-shaped” retail configuration of approximately 53,510 gsf surrounding the CVS currently under construction  
The site will accommodate 253 parking spaces  
The project will be a mix of retail and food service establishments  
The height of the buildings is predominantly one story with 1-1/2 story variations  
Restaurants are proposed for the anchor ends in order to provide maximum visibility; outdoor seating is proposed  
Tenants are unknown at this time; therefore, the exact design of the storefronts and signage has not been finalized  
An unpaved service road is proposed for the rear of the complex  
Sidewalks are proposed that will link the complex to the sidewalk parallel to Mass Avenue  
Screening of the buildings with vegetation is proposed for the south side of the complex  
A paved and gated connection for fire/emergency vehicles linking to the neighborhood street is proposed

- DRB comments:

The DRB will summarize their comments in a memo for distribution to TRB, the Acton Planning Department and the BoS.

- The meeting was adjourned at 8:50 pm.

Respectfully submitted,

David Honn

DRB Member