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**TOWN OF ACTON  
DESIGN REVIEW BOARD  
MINUTES OF March 5, 2014 MEETING**  
7:30 p.m.  
Room 121, Town Hall

**Present:** Holly Ben-Joseph (Chair), Peter Darlow (Vice-Chair), David Honn, Conor Nagle, Kim Montella, BOS liaison David Clough.

Meeting was called to order at 7:41 pm.

The DRB approved the meeting minutes from the Feb. 20, 2014 meeting, as amended.

*Action Item:* H. Ben Joseph will request that Mark Hald, Assistant Town Manager, come to a future meeting to get to know the DRB and our function.

**DRB Charge**

The DRB discussed rewording the Charge. Dave Clough said he would mention these forthcoming revisions to the BoS at the next BoS meeting.

*Action Item:* Conor Nagle volunteered to take the lead in the revision of the Charge and we will review the changes at the next meeting before submitting it to the BoS.

The meeting was adjourned at 9:07 pm.

Next meeting is scheduled for March 19, 2014.

Respectfully Submitted by:  
Kim Montella  
March 20, 2014