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**TOWN OF ACTON
DESIGN REVIEW BOARD
MINUTES OF OCTOBER 2, 2013 MEETING
7:30 PM
Room 126, Town Hall**

Present: Holly Ben-Joseph (Chair), Peter Darlow, David Honn, Kim Montella, David Clough (BoS)

Meeting was called to order at 7:38PM.

Documents Reviewed:

Misc. Photos of "The Meadows" Construction

Approved DRB Meeting Minutes of May 1, 2013 and Sept. 18, 2013, as amended.

The DRB discussed meeting with the BoS in the next few months to introduce them to our members and expertise, discuss DRB's input on past projects, and how to smooth out the review process to provide the best possible outcomes for projects in Town. We will come up with a date that we can all make and ask to be put on the BoS agenda.

The DRB reviewed several photos taken by a member of the on-going construction at The Meadows. We noticed the buildings appear to be spaced about six feet apart. We pulled up sketches from Docushare that the developer presented to us and it appears the buildings were proposed to be spaced further apart. We assume the building department will be following the construction to make sure the development is built according to approved plans.

Meeting adjourned at 9:30 pm.

NEXT COMMITTEE MEETING: Wednesday, October 16, 2013
Acton Town Hall, Room 126, 7:30 PM

Respectfully Submitted,
Holly Ben-Joseph