



RECREATION COMMISSION MINUTES

January 08, 2024

4:00 PM

Hybrid: Acton Recreation Center/Zoom
50 Audubon Drive, Acton, MA 01720

Present: David Martin (DM) Select Board Liaison; Jeff Bergart (JB), Commissioner; Melissa Settipani-Rufo (MSR), Recreation Director; Steve Trimble (ST), Clerk; Joe Will (JW), Chair.

Absent: none

Public Attendees: none

JW opened the meeting opened at 4:03 PM

I. **Recreation Commission Regular Business**

1. Review of meeting minutes from December 04, 2024. JW sent one correction to MSR. Minutes accepted as amended.
2. Residents' Concerns.
None
3. Reports:
 - a) *Events, Programs, & Facilities*
 - a. Event Recap: No events currently happening.
 - b) *Community Preservation Act*
 - a) *Current Projects*
 - o *Gardner Playground Renovation: Complete and will be removed from the ongoing agendas.*
 - o Shade Structures: Jones Field: no update on hold to assess flood zone. NARA Sports Plaza discussion underway with O'Brien and Sons. This was kept under \$50k to avoid a bid process and should be installed for summer camp.
 - o Dog Park – One bid was within budget and Town Management is reviewing it for completeness.
 - b) New CPA requests: Disc Golf Design & Installation requested for the Town Forest near pump track. Request amount: \$45k. Will be reviewed on 02/11/2025 with the CPC.

II. **New/Other Business**

4. **Rec Charge Changes:**

- a) The team reviewed the most current draft and made a few changes. MSR will send out the edits.
- b) MSR will send to the Assistant Town Manager & Select Board for review and adoption.

5. **Additional Business:**

- c) Mike Collins starts on 02/21 as the Activities and Programs Coordinator. He comes from a private sector recreational position. Melissa's focus as the Recreation Director will be on the budget and capital project work.
- d) ST motioned to adjourn at 4:50 seconded by JB. Meeting adjourned 4:50.

Upcoming Recreation Commission Meetings

Date	Time	Location
February 5, 2025	3:00 PM	Acton Recreation Center/Zoom
March 12, 2025	3:00 PM	Acton Recreation Center/Zoom