



## RECREATION COMMISSION MINUTES

January 08, 2024

4:00 PM

Hybrid: Acton Recreation Center/Zoom

50 Audubon Drive, Acton, MA 01720

**Present:** David Martin (DM) Select Board Liaison; Jeff Bergart (JB), Commissioner; Melissa Settipani-Rufo (MSR), Recreation Director; Steve Trimble (ST), Clerk; Joe Will (JW), Chair.

**Absent:** none

**Public Attendees:** none

JW opened the meeting opened at 4:03 PM

### I. Recreation Commission Regular Business

1. Review of meeting minutes from December 04, 2024. JW sent one correction to MSR. Minutes accepted as amended.
2. Residents' Concerns.  
None
3. Reports:
  - a) *Events, Programs, & Facilities*
    - a. Event Recap: No events currently happening.
  - b) *Community Preservation Act*
    - a) *Current Projects*
      - *Gardner Playground Renovation: Complete and will be removed from the ongoing agendas.*
      - *Shade Structures: Jones Field: no update on hold to assess flood zone. NARA Sports Plaza discussion underway with O'Brien and Sons. This was kept under \$50k to avoid a bid process and should be installed for summer camp.*
      - *Dog Park – One bid was within budget and Town Management is reviewing it for completeness.*
    - b) *New CPA requests: Disc Golf Design & Installation requested for the Town Forest near pump track. Request amount: \$45k. Will be reviewed on 02/11/2025 with the CPC.*

### II. New/Other Business

#### 4. Rec Charge Changes:

- a) The team reviewed the most current draft and made a few changes. MSR will send out the edits.
- b) MSR will send to the Assistant Town Manager & Select Board for review and adoption.

#### 5. Additional Business:

- c) Mike Collins starts on 02/21 as the Activities and Programs Coordinator. He comes from a private sector recreational position. Melissa's focus as the Recreation Director will be on the budget and capital project work.
- d) ST motioned to adjourn at 4:50 seconded by JB. Meeting adjourned 4:50.

**Upcoming Recreation Commission Meetings**

Date	Time	Location
February 5, 2025	3:00 PM	Acton Recreation Center/Zoom
March 12, 2025	3:00 PM	Acton Recreation Center/Zoom