



RECREATION COMMISSION DRAFT MINUTES

February 05, 2025

3:00 PM

Hybrid: Acton Recreation Center/Zoom

Acton Recreation Center

50 Audubon Drive, Acton, MA 01720

Present: Jeff Bergart (JB), Commissioner; Melissa Settipani-Rufo (MSR), Recreation Director; Steve Trimble (ST), Clerk; Joe Will (JW), Chair; Mike Collins, Recreation Program Coordinator.

Absent: David Martin.

Public Attendees: none

JW opened the meeting opened at 3:01 PM

I. **Recreation Commission Regular Business**

1. Review of meeting minutes from January 08, 2025. JW sent one correction to MSR. Minutes accepted as amended.
2. Residents' Concerns.

None

3. Reports:

a) Events, Programs, & Facilities

- a. Event Recap: continues to be quiet this time of year.
- b. Facilities are booking quickly for the summer.
- c. The Commission was introduced to Mike Collins who started on 02/21 as the Activities and Programs Coordinator role. He is gearing up on items such as summer programming, outings, etc.

b) Community Preservation Act

a) Current Projects

- o Jones Field Shade Structure: no update and on hold due to flood zone.
- o NARA Sports Plaza contract signed and aiming for it to be installed for summer. It will be blue to match the Miracle League Field's shade structure.
- o Dog Park – One bid was within budget and the Town Manager signed the contract. MSR noted they would have a dog calendar fundraiser in April at the Recreation Center.

b) New CPA requests: Disc Golf Design & Installation requested for the Town Forest near mountain bike pump track. Request amount: ~\$45k. Will be reviewed on 02/11/2025.

II. **New/Other Business**

4. Rec Charge: MSR sent the draft to the Assistant Town Manager for review.
5. Additional Business:

- Joe Will inquired if any of the federal changes were impacting the Recreation Commission and Department. MSR noted none at this time.
- Jeff discussed the BFRT with Mike for background. He noted that the Sudbury portion will fully open shortly and they will continue to monitor usage.
- ST motioned to adjourn at 3:38 seconded by JB. Meeting adjourned 3:38.

Upcoming Recreation Commission Meetings

Date	Time	Location
March 12, 2025	3:00 PM	Acton Recreation Center/Zoom
April 2, 2025	3:00 PM	Acton Recreation Center/Zoom
May 7, 2025	3:00 PM	Acton Recreation Center