



## RECREATION COMMISSION MINUTES

November 06, 2024

3:00 PM

Acton Recreation Center

50 Audubon Drive, Acton, MA 01720

**Present:** David Martin (DM) Select Board Liaison; Jeff Bergart (JB), Commissioner; Melissa Settipani-Rufo (MSR), Recreation Director; Steve Trimble (ST), Clerk; Joe Will (JW), Chair

**Absent:** No one.

**Public Attendees:** None.

JW opened the meeting opened at 3:00 PM.

### I. Recreation Commission Regular Business

1. Review of meeting minutes from October 2<sup>nd</sup>, 2024. No comments raised. Minutes accepted as amended.
2. Residents' Concerns.  
None
3. Reports:
  - a) *Events, Programs, & Facilities*
    - a. Event Recap: All programming is wrapping up for the season. MSR noted that the Rec Revolving surplus for events stands at \$23,798.67 (does not include sponsorships which is for performers only). JB asked for the spreadsheet detailing the event results. Event sponsorships go into the Event Gift Fund, which carries over to the next fiscal year.
      - i. Monsterbash occurred on Friday, October 18<sup>th</sup> from 6-8pm and with 441 attendees. This was much larger than past years, that averaged at 250. It generated a \$997.77 profit.
      - ii. Nightmare at NARA: Haunted Trail Walk, Fridays and Saturdays in October from 7-9pm. There were 602 attendees overall, generating \$3,700. The event ran for six dates versus eight dates last year.
      - iii. JW asked about the community gardens. MSR noted they fall under the Highway Department.  
MSR is managing the porta potties at the gardens but the Highway Department will take over expense.
      - iv. Jeff asked about the event revenue with Maura moved to Economic Development – MSR noted that stays with Recreation as the implementation is with Recreation.
    - b. Fall Programs
      - i. Ongoing - Many programs canceled due to a lack of enrollment. MSR noted the open position of "Activities and Programs Coordinator" for Recreation is posted and accepting applications now.

*b) Community Preservation Act*

*a) Current Projects*

- *Gardner Playground Renovation*
  - The archway will be installed in the next week. Other Historic Commission requested changes are underway.
- Shade Structures: Jones Field: No updates. NARA Sports Plaza discussion underway with M.E. O'Brien and Sons, Inc.
- Dog Park – The sewer work is underway at the future location of the park.
- New CPA requests: Disc Golf Design & Installation is due Tuesday. Requested amount of \$45,000.

**II. New/Special Business**

- 1. FY26 Budget:** Melissa and Assistant Town Manager Thom Begin are working on next fiscal year's budget. This process ends with the residents voting on the budget at Town Meeting in May 2025.
- 2. Door Replacement at NARA:** MSR noted that it is very easy to gain access at the stage and other storage areas. These doors will be replaced and secured.
- 3. Additional Business.**
  - i. **Rec Charge connected to Rail Trails.** DM would like the SB to take multiple viewpoints. The Transportation Committee is not focused on rail trails and items like signage and safety. DM noted the existing sign bylaw is for private signage. DM noted there is an issue with signs on the rail trail.
  - ii. JB noted he would be remote from December 15<sup>th</sup> – April 15<sup>th</sup> in Florida. Zoom/Hybrid in January.
  - iii. ST motioned to adjourn at 3:58 seconded by JW. Meeting adjourned 3:58.

**Upcoming Recreation Commission Meetings**

Date	Time	Location
December 4, 2024	3:00 PM	Acton Recreation Center
January 8, 2025	3:00 PM	Acton Recreation Center and Zoom
February 5, 2025	3:00 PM	Acton Recreation Center and Zoom