



DOG PARK COMMITTEE MINUTES
Wednesday, September 25, 2024, 7:00 PM
Virtual Meeting via Zoom

Committee Members Present:

- 🐾 Tom Gillispie, Chair
- 🐾 Karen Martin, Vice-chair
- 🐾 Clare Siska
- 🐾 Fred Kinch
- 🐾 Nadia Byrnes

Other Attendees:

- 🐾 Jeff Bergart
- 🐾 Joe Will
- 🐾 Cathy Fochtman

Chair Tom Gillispie called the meeting to order at 7:02 PM.

I. New Business/Old Business Updates

1. Design/Construction docs update

- The contract with WDA Design has gone through legal and is now with the Town accountant. This last signature is anticipated this week.
- Thom B is trying to arrange a site visit next week; all welcome to attend; details will be distributed.
- On schedule for completion of bid package and going out to bid.

2. DOT Response

- Stamski & McNary is wrapping up the response to the DOT this week. The tenor of DOT concerns is “lightweight”; will amount to typical change orders during construction; very low risk.

3. Rules Discussion

- Tom has received liability wording from Thom B / Legal which needs to be included in the rules. Very straightforward.
- Committee has agreed on a limit of 3 dogs per handler in the SAME area (small dog or all dog). No decision on age but handler must be mature / responsible. More discussion to come.

- Clare to work on Rules “themes” at a later date.
 - Rules will be “chipped away at” in coming meetings, as will FBO items.
4. Oktoberfest coming up this Saturday, September 28. The Friends have coordinated staffing schedules, equipment, sales processes

II. Regular Business

1. Updates:
 - Clare showed pictures of a faux stone fountain that she saw in person.
 - Clare also mentioned that all poop stations she has encountered so far at vets, dog parks, etc. have used rolls of bags, not pull style
 - Communications – Facebook postings up this week re: Oktoberfest and sewer construction as related to dog park. Constant Contact email also went out and website has been updated.
 - The Friends are working on obtaining forms that prove 501(c) (3) status and for use in tax-free purchasing.

III. Old Business

1. Approval of minutes was deferred to the next meeting.

IV. Schedule Future Business

1. Next ADPC meetings - Wednesdays, October 9 & 23, 2024, 7 PM, virtual.

V. Residents’ Concerns

1. None

VI. Adjournment

1. The meeting was adjourned at 7:32 PM

Respectfully submitted,

Clare Siska

Member, Acton Dog Park Committee