



**Acton Conservation Commission**  
Meeting Minutes  
December 20<sup>th</sup>, 2023  
7:15 PM  
Hybrid Meeting (Room 204 & Zoom)

**Present:** Terry Maitland (Chair), Jim Colman (Vice-Chair), Peter Hocknell, Kate Warwick, Jillian Peters

**Absent:** Amy Green, Zywia Chadzynska

**Conservation Agent:** Mike Gendron

- 7:15 The Chair, Terry Maitland, opened the meeting and read virtual meeting guidelines. Terry stated that the following hearings have been continued to the January 3<sup>rd</sup> meeting: 123 Quarry Road (NOI), 9 West Road (NOI) and 308 Old High Street (NOI)

**Regular Business**

- 7:18 **Notice of Intent:** 1 & 2 Thomas Drive (Bylaw filing only)

Representing the applicant was Nick Pauling of GPR. Nick showed the changes to the plan since the last hearing including small stormwater adjustments per the recommendations of the Town Engineer. Additionally, Nick pointed out that the boulders requested by the Commission had been added to the plan.

The Chair closed the hearing at 7:25

**Decision:**

Jim Colman moved to issue a standard order of conditions  
Peter Hocknell seconded and the motion passed unanimously

- 7:32 **Discussion:** Shed Guidance

The Chair opened up a discussion addressing the potential need for the Commission to revisit the “structure” guidance specifically relating to sheds. The Commission ultimately decided after some deliberation to put the discussion on a future agenda for a more formal discussion.

- 7:44 **Discussion:** 549 Main Street CR MOU

Jim Colman explained that the language in the proposed MOU did not clearly delineate the responsibilities for either of the parties; other members of the Commission agreed. The Commission decided to hold a special meeting specifically to address the MOU draft and invite SVT to participate.

- 8:01 Meeting adjourned