



53 RIVER STREET MASTER PLAN COMMITTEE

MEETING MINUTES

AUGUST 15, 2023

7:00 PM

Virtual Meeting

Present: David Martin, Peter Hocknell, Ilana Liebert, Stephanie Krantz, Bill Alesbury, Lou York, Mike Gendron (Town Conservation Agent).

Absent: Bill Klauer.

1. Opening

David Martin called the meeting to order at 7:01 PM via a virtual meeting with no committee members in physical attendance and broadcasted via Zoom.us virtual meeting platform.

2. Regular Business

A. A quorum is present.

B. Notes from the chair – none.

C. Resident concerns – none.

D. Status of project from Mike Gendron:

- A preliminary 'Notice to Proceed' was issued either last Thursday or Friday. The Water Quality Plan has been approved. The full 'Notice to Proceed' was given to S&R this week.
- The first team meeting was held this week with S&R and all involved engineers. A baseline schedule was provided to this committee just before the start of tonight's meeting.
- Regarding the Invasive Management Plan: glyphosate is to be used selectively, as it was deemed the best option for eliminating invasive knotweed by the environmental consultants, landscape architect, and town Conservation Commission. The removal of invasives will be completed in phases, including both physical removal and herbicide treatment. One of the project's Order of Conditions is to monitor the site for 3 years to look for any invasives that might return.
- The town Historic District Commission (HDC) reviewed several of the remaining park elements (overlook railing, eco walls), and approved both of these. Some of the



- other remaining elements (signage, parking lot, benches) will be presented to the HDC at a later time for review.
- The building will be demolished first, along with the creation of a diversion channel for the brook prior to taking down the dam itself.
 - The appropriate hydraulic engineer will be onsite to monitor the above work.
 - Estimated mid- to late-November for completion of the project.
 - During the Fall budget cycle, funding to be explored for the completion of the full park. Cost estimates are in the several hundred thousand dollar range.
 - If CPA money is requested, this will need to be categorized. For example, to be used for Recreation or Historic Preservation would need to be in 2 distinct requests.
- E. Sidewalk update: The design for the sidewalk is underway. Hired “Tool Design” company to produce a 25% design; this will take a number of months and will need feedback from residents. Funding aim for around Town Meeting time in 2024. Construction could happen in the next fiscal year. The Town Engineer is making sure in the meantime that the street will be set up for snow removal this coming winter.
- F. Park Naming: Will table this topic until the next meeting so Bill Klauer can participate in the discussion.
- G. Approval of the minutes from the 18 JULY 2023 committee meeting: Motion to accept made by Bill Alesbury and seconded by Stephanie Krantz. Voting took place via role call:
- Peter Hocknell – Aye
 - David Martin – Aye
 - Ilana Liebert – Aye
 - Bill Alesbury – Aye
 - Stephanie Krantz – Aye
 - Lou York – Abstained
- H. This committee’s next meeting is tentatively scheduled to take place virtually on 19 SEP 2023.
- I. Motion to adjourn was made at 7:29 by Peter Hocknell and seconded by Stephanie Krantz. Voting took place via role call:
- Peter Hocknell – Aye
 - Bill Alesbury – Aye
 - David Martin – Aye
 - Ilana Liebert – Aye
 - Stephanie Krantz – Aye
 - Lou York – Abstained



Documents and Exhibits Used During this Meeting:

- Meeting Agenda for 15 AUGUST 2023
- Draft minutes from the 18 JULY 2023 committee meeting
- Invasive Management Plan
- Water Control Plan
- Baseline Project Schedule