

Volunteer Coordinating Committee
Meeting Minutes
April 06, 2023
7:00PM
Via Zoom Conference Call <https://zoom.us/j/87454124171>

Present: Gregory Hutchins, Hart Millett and Fang Yang

Absent: None

Virtual Meeting Coordinator: Fang Yang

1. Opening

Chair Hutchins opened the meeting at 7:04PM

2. Regular Business

- A. Update on Committee Openings/Appointments - Chair Hutchins updated committee applications and appointments.
- B. Public Comments/citizens concerns - None.
- C. Approval of Meeting Minutes – The meeting minutes from the VCC's meeting on February 16, 2023 were reviewed. Mr. Hutchins moved to approve the meeting minutes and Mr. Millett seconded. Chair Hutchins called roll:
Mr. Hutchins – aye; Mr. Millett – aye; and Mr. Yang – aye.
- D. Next Meeting – TBD

3. New/Special Business

Discussion on Application by Jenny Fialkoff for Green Advisory Board (GAB)

- Ms. Fialkoff did not come to the interview. Mr. Millett called her. She said that she had never confirmed to attend the interview today.

Discussion on Waiving Interview for Patricia Clifford for her Application on the Planning Board (PB)

Chair Hutchins moved to waive interview for Ms. Clifford based on her long time service in the town. Mr. Millett seconded. Chair Hutchins called roll:

Mr. Millett – aye; Mr. Yang – aye; and Mr. Hutchins – aye.

Discussion on Application by Patricia Clifford for Planning Board (PB)

- Ms. Clifford is currently a member of the Kelley's Corner Steering Committee. She was on Finance Committee (2 terms as Chair); Town Manager Search Committee (Chair); South Action Train Station Advisory Committee; and Acton Leadership Group.

Mr. Yang moved to forward Patricia Clifford's name to the Select Board for further consideration to appoint as a member of the PB. Mr. Millett seconded. Chair Hutchins called roll:

Mr. Millett – aye; Mr. Yang – aye; and Mr. Hutchins – aye.

Discussion on polling those with expiring committee appointments re: reappointment interest
Mr. Hutchins talked to Mr. Xuan Kong. He will draft and send the poll to the expiring committee members.

4. Adjournment

At 7:38PM

It was moved and seconded to adjourn the meeting. Chair Hutchins called roll:
Mr. Millett – aye; Mr. Yang – aye; and Mr. Hutchins – aye.

Documents and Exhibits Used During this Meeting

- Meeting minutes of March 16, 2023.
- Volunteer Application by Patricia Clifford.
- Volunteer Application by Jenny Fialkoff.