

## RECREATION COMMISSION Minutes

August 2, 2022

7:00 PM

Remote Zoom Meeting

Present: Nancy Corcoran, Commissioner; Melissa Rier, Director, Stephen Trimble, Chair; Joe Will, Commissioner; David Martin Select Board (SB) Liaison.

Absent: None

Residents' Concerns: None

### I. Regular Business

Melissa noted that Commissioners Hema Santhanakrishnan's and Christopher Hardy's commissions expired. Hema is working on re-appointment and will rejoin the Commission. Christopher will not rejoin the Commission.

#### 1. Review of meeting minutes from June.

Joe sent Melissa comments which will be incorporated in the archived version.

#### 2. Resident's Concerns

Joe noted recent SB "250 Discussions" and whether the Recreation Commission might want active participation. David was fine recommending this to the Select Board if so requested but did not think the activities (e.g., parade, speakers) required it. The Commission will consider this as an agenda item and discuss at the next meeting. Nancy noted to David that Acton was not represented at the North Bridge at this past Patriots' Day commemoration.

#### 3. Reports:

- Fields and Facilities

Nothing noteworthy.

- Rail Trails

This item may be discontinued from the Commission if the Commission decides not to assume it as an oversight item. Joe noted to the Commission that no town organization has any Rail Trail oversight role. Friends of the Bruce Freeman Rail Trail (FBFRT) does not meet the criteria. David was fine if the Commission requested from the Select Board to assume oversight. This will be an agenda item in September for further discussion.

- Events

Concerts continue with a busy August.

- Dog Park/Senior Park

- i. Joe noted that the latest Dog Park meeting discussed the 12' x 12' sewer building that would be on the park site if that direction (sewering) progressed.
- ii. Joe noted that the \$2 license fee for the ~2000 dogs generated ~\$4000 to the Recreation Department, but as a “use it or lose it” budget item it was not incorporated into planning. The Commission should review how to use this funding in conjunction with the Dog Park Committee in the next few meetings.
- iii. Steve noted Melissa sent out Main Street Master Plan requests for the Senior Park inclusion.
- o Community Preservation Committee
  - i. CPA Projects
  - o NARA Sports Pavilion
    - ✓ Up and running and in process of full use (see below).
    - ✓ The office could use a few bookcases but otherwise is well-equipped.
  - o Gardner Playground Renovation
    - ✓ Melissa noted that delays were incurred from the prior vendors that offered pro bono services and that Allied paving was determining what was needed to complete the site preparation. As noted last month, once the site work is complete, Allied Paving will install the paving binder of the parking area. The playground will be installed. The Final paving will be completed.
    - ✓ Melissa thought that the work would be in progress in September, and it might impact the West Acton Octoberfest (scheduled for late September). She planned to work with the merchants on a contingency plan.
  - o Elm Street Court Reconstruction
    - ✓ Melissa received many bid document samples from other recreation departments and plans to review these.
    - ✓ Otherwise, she has placed this work on hold while the other projects progress.

## II. New/Special Business

### 4. Recreation Move to Sports Pavilion

Maura has relocated from Audubon Drive. Melissa is in the process of moving. Mary Lou will remain at the Audubon Location. The Town will provide access all year to this office.

### 5. Jones Field

Melissa has had challenges at getting a mason to complete the brick patio. Previous communications with one vendor are not active and the vendor appears to be no longer in business.

6. Camp and Waterfront Operations

- i. The summer progressed well with the lifeguard shortage resolved. New staffing hires to replace college students are underway.

III. Consent Items

7. Recreation Commission Clerk

- i. Considering Christopher's decision to leave the Commission, Stephen moved that Joe assume Chair and Steve move to Clerk and remain as the Commission representative to the CPC Committee.
- ii. The motion passed 3-0.

**Upcoming Recreation Commission Meetings**

<b>Date</b>	<b>Time</b>	<b>Location</b>
September 6, 2022	7:00 PM	ZOOM
October 4, 2022	7:00 PM	ZOOM
November 1, 2022	7:00 PM	ZOOM

Additional materials can be found here <http://actonma.gov>.

The listed agenda items are those reasonably anticipated by the Chair. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and the means we can contact you if we need more information. Please allow advance notice. Send an e-mail to: manager@actonma.gov or call Town Manager's Office (978)929-6611. For more information about the Recreation Commission contact recreation@actonma.gov or 978-929-6640 x0.