



## 53 RIVER STREET MASTER PLAN COMMITTEE

### MEETING MINUTES

MAY 31, 2022

7:00 PM

Virtual Meeting

**Present:** David Martin, Peter Hocknell, Lou York, Ilana Liebert, Stephanie Krantz, Bill Klauer, Andy Magee (project manager).

**Absent:** Bill Alesbury, Don Boyle.

### 1. Opening

David Martin called the meeting to order at 7:01 PM via a virtual meeting with no committee members in physical attendance and broadcasted via Zoom.us virtual meeting platform.

### 2. Regular Business

- A. A quorum is present.
- B. Notes from the chair – none.
- C. Resident concerns – none.
- D. Park design and permitting update:

The parking area was shifted to the east to accommodate an abutter's driveway location.

All permit applications have been submitted.

The proposed plan was provided to the Historic District Commission in the beginning of May. Approval was granted for the removal of the building and salt storage shed. At that meeting it was also agreed to issue the permit to demolish the dam.

The Conservation Commission met 3 times regarding the project application and an Order of Conditions was approved (although the order has not yet been physically received).

The application was submitted to the Army Corps of Engineers (ACOE), and a pre-meeting took place to review the proposal. In general the ACOE and historic



representative appeared happy with the design. Approval is expected to take several months. Once all the permits have been issued, the project can go out for construction bids.

Stephanie asked whether port-a-potties will be installed. The answer is yes, and the plan is to locate them adjacent to the parking lot within a wooden, slatted screen structure. A follow-up question was asked regarding how often they will be cleaned out. David offered to work with the town's Recreation Department to coordinate this. It was also stated that no pumping/emptying will occur onsite; that will occur offsite. It was suggested to relocate them towards the back of the parking area.

River Street Update – sidewalks and direction: a hearing was held at the last Select Board meeting. Lots of suggestions provided from the public. The hearing was continued until the June 6 Select Board meeting. The new sidewalk will potentially align with the existing sidewalk on the river side of the street. Traffic calming measures are recommended to prevent accidents in the area; possibly to include 3-way stop signs.

Grants update: all applications have been submitted. Some pushback was received from the grant organizations, given the permits are not yet in hand. Having the Order of Conditions approved by the ConsComm is a positive.

A tree company was authorized to remove debris in front of dam roughly 2.5 weeks ago. A large crane is to be used for this purpose. The firm is backed up 3-4 weeks. Hoping removal will occur this week or next.

Role of this committee going forward: with the permits and grants applications submitted, the next stage of bidding documents and review will be more geared towards the finance group. Will need to get the archeological monitor on board, as well as an environmental monitor too. A "Friends of 53 River Street" group was offered as a possibility for maintaining the site following construction (similar to the Arboretum). This will be needed for monitoring the presence of invasives, etc. Ilana asked how the 'Friends' model would obtain funding? It was pointed out the Friends of the Arboretum is a registered 501(c)3 organization. The 'Friends' group can also pursue CPA funds as well.

- E. Approval of the minutes from the 05 APR 2022 committee meeting: Motion to accept made by Lou York and seconded by Bill Klauer. Voting took place via role call:
- Peter Hocknell – Aye
  - David Martin – Aye
  - Lou York – Aye
  - Bill Klauer – Aye
  - Ilana Liebert – Aye
  - Stephanie Krantz – Aye



- F. This committee's next meeting is tentatively scheduled to take place virtually on 19 JUL 2022, but that date is subject to change.
- G. Motion to adjourn was made at 8:07 by Peter Hocknell and seconded by Lou York.  
Voting took place via role call:  
Peter Hocknell – Aye  
Lou York – Aye  
Bill Klauer – Aye  
David Martin – Aye  
Ilana Liebert – Aye  
Stephanie Krantz – Aye

**Documents and Exhibits Used During this Meeting:**

- Meeting Agenda for 31 MAY 2022
- Draft minutes from the 05 APR 2022 committee meeting
- Andy Magee presentation of the modified park design from Dennis Dale