



Eva Bowen

From: Susan Mitchell-Hardt
Sent: Sunday, September 21, 2003 6:59 PM
To: Clerk Department; Roland Bartl
Subject: : Minutes from Acton CPC Meeting of 9/4/03, 7:30-9:30 pm Library Meeting Room

Minutes from Acton CPC Meeting of 9/4/03, 7:30-9:30 pm Library Meeting Room

Attending: Walter Foster, Peter Grover, Joe Nagel, Alison Gallagher, Peter Berry, Catherine Coleman, Chris Schaffner, Andy Magee, Susan Mitchell-Hardt, Roland Bartl

Guest: John Ryder, FinCom

Absent: Mimi Herington

1.a Approval of Minutes:

The minutes of 7/15 were approved unanimously.

1.b. Old Business

- Associate Vacancy:

The Selectmen will discuss this topic at the next BoS Meeting on 9/8.

- The CPC agreed to put John Ryder on the distribution list for everything.

- The CPC briefly discussed that the town has collected approx. \$478,344 (on which we are earning interest) by now. It is estimated that we are within \$10,000 of that figure.

- Election of Chair, Vice-Chair, Clerk

The following people were re-elected unanimously for the following positions:

Chair, Peter Berry

Vice Chair, Catherine Coleman

Clerk, Susan Mitchell-Hardt

- Meeting schedule:

All meetings formerly scheduled for Tuesday were moved to Thursdays. The committee will meet on:

Sept. 18, Library Meeting Room

Oct. 2, Town Hall, Room 204

Oct. 16, Town Hall, Room 126

Oct. 30, Library Meeting Room

Nov. 20, Library Meeting Room

Dec. 4, Library Meeting Room

Dec. 18 Library Meeting Room.

- Website:

To view the new website go to www.acton-ma.gov and find your way to the CPC page. Changes will come through Roland as the intern is back at school.

- FinCom involvement:

Walter met with Gim Hom re: involving the FinCom with respect to the warrant article. The CPC welcomes the Fin Com to familiarize themselves with the format and review process. Walter gave Gim a copy of the DOR bulletin with draft warrant article. John Ryder will be the Finance Committee's Liaison to the CPC.

(FinCom will receive copies of proposals which the CPC has reviewed and found worthy of consideration).

2. Review of Draft Community Preservation Plan

- Formatting is still necessary.

- Subcommittee comments re: Open Space and Recreation:

There were a few minor editorial changes re: commas, italicizing of documents, etc.

- Discussion of Recreation's role in the CP Plan.

Recreation is a full partner when defining what the interests are, but not in terms of dividing up the money. Roland suggested that next year we may want to separate Open Space and Recreation and be more detailed on why there's different treatment, but we don't need to resolve that issue now. Andy stated that in Acton, "Recreation" is taken seriously and projects will be funded.

- Subcommittee comments re: Community Housing

Despite the fact that Acton hasn't reached the goal of 10% affordable housing, 40B's haven't been an issue until now. Most affordable housing had been accomplished by the Planning Board working with developers and the ACHC.

Town/developer/citizens' discussions re: the ongoing 40B projects have been acrimonious. As a result Nancy Tavernier recommended removing all references to 40B in the section on Community Housing as they could be misconstrued; the committee struck all references.

- Further comments were made re: minor editorial changes to the Plan Summary, How Funds can Be Used, Application Process and Forms, Guidelines for Submission and Selection Criteria.

- The committee felt it was appropriate to remove the table from page 22 of Project Application Form
- it was felt to be counterproductive to encourage multiple year projects in the first year.

3.a Process for Soliciting Proposals and Recommending Funding

- The applicant needs to pass in 15 copies to Town Hall by Friday, Nov. 14 (postage stamped or hand delivered).
- The proposals will be date stamped at time of receipt.
- Committee members should not submit proposals.
- The committee wishes to omit the sentence allowing for electronic submission of documents.

3.b. Public Hearing:

- Thursday, September 18, Library Meeting Room, 7:30 pm.

Respectfully submitted by: Susan Mitchell-Hardt