

**Community Preservation Committee Meeting  
October 27, 2005  
Town Hall, Faulkner Room**

**Members in Attendance:** Tory Beyer, Susan Mitchell-Hardt, Andy Magee, Nancy Tavernier, Matt Lundberg, Ed Starzek, Catherine Coleman, Peter Berry, Roland Bartl, Ken Sghia-Hughes

**Guests:** Steve Noone, FinCom, Anne Forbes

**Meeting was called to order at 7:35 p.m.**

**The minutes from the 10/6/05 meeting passed with no changes.**

**The Committee welcomed Tory Beyer, the new representative from the Historical Commission.**

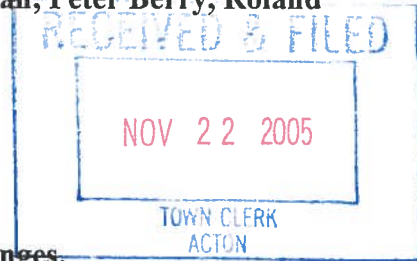
**The Town has received a letter from DOR stating that the State has awarded Acton \$568,164 this year, which represents a 100% match.**

**The Committee reviewed the Acton CP Project Status Report (attached). Tory will act as the new liaison for the Cultural Resource List and the Historic District Boundary Signs projects. Another column will be added in the Report indicating how much each project actually cost.**

**The Committee discussed the Preservation Restriction that Iron Work Farm is pursuing for the Jones Tavern, with input from Anne Forbes. Peter emphasized that Town Counsel Steve Anderson's letter stated that the funds would be released after the project was completed as long as IWF promised to secure a PR on the property. However, John Murray is not releasing the funds because the PR has not been finalized. Peter said he will call Steve and ask that he call John M. regarding the payment to Iron Work Farm. Roland said he would also speak with John about releasing a check, but suggested that in the future everything should be in order with a project before funds are disbursed.**

**Nancy and Andy commented that perhaps the CPC should require applicants to get their own legal advice on CPA eligibility before they submit a proposal. It was noted, however, that Town Counsel will still review every proposal before final action is taken.**

**The Committee discussed the upcoming Board of Selectmen oversight meeting on 11/1/05. Susan has created a poster highlighting projects that have been completed since the Committee's inception. Matt will create a PowerPoint presentation with the following information: background on Acton CPC, why the committee exists; process for bringing in interest groups; schedule and timeline of funding process;**



review of project status (completed and in process). It was suggested that Walter bring up the idea of raising the surcharge. The most compelling rationale is that if the State match goes below 100%, those towns with a 3% surcharge are guaranteed a larger share of the match.

The Committee discussed the project review process. Peter commented on the process of consensus that the CPC has used in the past to decide on project funding. He suggested we evaluated how that has worked in the past and if we want to engage in a different approach to deliberations and final decisions. Matt summarized the review process for the new members.

The Committee agreed to limit applicants' time when presenting their proposals so that everyone gets an equal amount of time. Committee members will also be more aware of time used for questions and to limit commentary.

Roland said Committee members can pick up the proposals on Tuesday 11/15.

At the next meeting, Matt said we will set the full schedule for the winter.

Under New Business, Susan circulated the questionnaire that Lincoln has used to capture public input regarding Community Preservation issues. The Committee decided it might be a great tool to use next summer when we update the Plan. A similar questionnaire could be made available on the CPC's webpage, which would be promoted through the media and via email lists.

Next meeting is scheduled for November 17, 2005.

Respectfully submitted,

Catherine Coleman