

Minutes for CPC Meeting of 9/14/06, 7:30 pm–9:10 pm, Memorial Library

Attending: Matt Lundberg, Susan Mitchell-Hardt, Peter Berry, Jon Benson, Tory Beyer, Catherine Coleman, Walter Foster, Andy Magee, Ken Sghia-Hughes, Ed Starzec, Nancy Tavernier, Roland Bartl

Matt opened the meeting at 7:30 pm.

The Committee approved the minutes of the August 10, 2006, meeting with amendments.

The Committee was informed about a new Board of Selectman policy requiring all boards to send draft minutes of meetings to their Selectman liaison within 10 days of the meeting, and all minutes to be approved within the following 2 meetings.

Election of Officers

Matt proposed that the officers rotate each year, with each officer rotating from Clerk to Vice Chair, to Chair. After some discussion, there was general agreement in the Committee with the proposal, with the understanding that exceptions to this rotation could be made.

The following officers were elected:

Chair: Catherine Coleman
Vice-Chair: Ken Sghia-Hughes
Clerk: Ed Starzec

Catherine assumed the Chair for the remainder of the meeting. Nancy agreed to handle publicity for the coming year.

Planning for the CPC Workshop Meeting on 9/28

The Committee brainstormed about the structure and content of the upcoming meeting. It was agreed that the format would consist of a few short presentations followed by an open session of questions and answers. The Committee decided to have some presentations by previous applicants about the steps required for a successful project. Nancy will ask Mary Ann Ashton (Fitzgerald Piano), Peter will ask Bill Schumacher (Habitat for Humanity), and Matt will ask someone from Elm Street Hoops if they would be willing to share their experiences in a 5-10 minute presentation. Roland will follow up with Dean to see if he can present on the RFP or bidding process.

The Committee decided to have the following handouts and materials for the Workshop participants:

- List of previously funded projects
- Sampling of previous applications
- Current CPC Plan
- CPC meeting schedule



Publicity for the event is complete, with notices in the Beacon, Boston Globe, and Action Unlimited.

It was noted that the previous applications are not available on the Town website, as was intended. Roland will look into having them restored as a link from the website.

Fall Schedule

The Committee discussed the meeting schedule for the Fall, in light of last year's meeting schedule. It was decided to cancel the December 28, 2006, meeting, and to add meetings on November 30, 2006, and January 4, 2007. The October 26, 2006, meeting will be held in Town Hall, Room 126, due to the temporary closure of the Faulkner Room.

Roland will compile a complete meeting schedule for posting on the Town website.

Other Business

It was noted that the Recreation Department will be hosting a Welcome Coffee at NARA this Saturday. Roland will provide the Recreation Department with copies of the CPC Annual Report for distribution at the Welcome Coffee.

Three more Towns have recently adopted the CPA, bringing the total number of communities that have adopted it to 111.

The meeting was adjourned at 9:10pm.

Respectfully Submitted,

Ken Sghia-Hughes, Clerk
Community Preservation Committee