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Meeting Minutes  
Town of Acton Community Preservation Committee  
April 26, 2007  
Acton Memorial Library

Attending: Jon Benson, Peter Berry, Tory Beyer, Catherine Coleman, Walter Foster,  
Andy Magee, Ken Sghia-Hughes, Nancy Tavernier, Roland Bartl

Observers: Steve Noone, Anne Forbes

Chair Catherine Coleman opened the meeting at 7:35 PM.

I. Minutes of 3/22/07 were approved as written.

II. Award Letters

Members reviewed and discussed the draft Award Letters for each CPA project. The letters were based on last year's format.

1. Groener Land – OK
2. Granite St. Markers  
Applicant needs to meet Dept. of Interior standards and the approval of the Historical Commission for the appropriate restoration techniques
3. Archeological Survey – OK
4. East Acton Village Green  
Consult with Historical Commission when developing project scope to consider digging restrictions near the foundation, limited to 1 foot deep digging near foundation. Tighten up language in regard to \$30,000 private donations. \$30,000 needs to be secured and utilized before the CPA funds can be spent.
5. Bruce Freeman Rail Trail – OK
6. High School Athletic Fields lighting  
Reword section that references zoning bylaw and no need for special permit. Add language in regard to 25 year maintenance contract.
7. Community Housing Program Fund – OK
8. Acton Housing Authority – Support Services  
Added requirement that AHA Director should consult with Jean Fleming of COA and Nursing Service just to give another set of eyes to the use of the funds, their approval not required. A report on how the funds were used is requested.
9. Acton Housing Authority – Capital Fund  
Make wording for eligible projects more flexible, listing categories instead of specific uses. Must meet Dept. of Interior standards if any of the work is done on an identified historic resource such as Concord Rd. property owned by AHA.

III. CPA Project Status Sheet

Members should review and contact their assigned applicants for an update on projects from 2004 through 2006. Submit updates to Susan.

IV. Membership status

Members' terms were reviewed and discussed. There will be an open At-Large member slot that the Selectmen will advertise, current associate members were encouraged to apply. Peter Berry and Matt Lundberg will be leaving the committee and a new Recreation representative will be appointed. Ed Starzec's term is up, he will need to be reappointed.

V. Meeting Schedule through the fall

May 10	<b>cancelled</b> (Special Town Meeting)
May 24	meeting
June 14	meeting
June 28	<b>cancelled</b>
July 12	meeting
July 26	<b>cancelled</b>
August 9	meeting
August 23	meeting
September 13	meeting
September 27	meeting
October 11	meeting
October 25	meeting

Meeting adjourned 9:10PM

NOTE: End of the year party hosted by Catherine Coleman scheduled for Sunday, June 10 at 4:00PM. All members and spouses invited. Details to follow.

Respectfully submitted,

Nancy Tavernier  
Acting Clerk