

**SELECTMEN'S MINUTES**  
**MAY 9, 2000**

**Present:** F. Dore' Hunter, William Shupert, Peter Ashton, Herman Kabakoff, Pam Harting-Barrat, the Town Manager and Asst. Town Manager.  
(The meeting was televised)

**CITIZEN'S CONCERNS**

Dore' spoke about the LWW forum on Robbins Mill. He intends to ask them to consider holding future forums for override questions. He noted his question to Fincom that made any reference to surrounding towns. They have not, but Peter Ashton has developed comparative financial data and asked that it be forwarded to ALG and Fincom.

He asked the Town Manager to comment on Planning Board's action at their meeting last evening. Don said they reviewed both submissions and they voted to reject the preliminary submissions based on a number of technical issues such as issues of a treatment plant and improvements on Carlisle Road and affordable housing issues. They want to pull the piecemeal parcels together and pursue Bay Circuit Trail. On the conventional plan they had the same issues such as turning etc. The Developer will correct the issues and re-submit the plan.

Don noted that the Palmer Land is being looked at for a golf course and 15 housing units.

**PUBLIC HEARINGS AND APPOINTMENTS**

PAM ATTARDO – Interview for Associate Member of the Conservation Commission.  
TREY SHUPERT – Moved to appoint Ms. Attardo as an Associate with a term to expire 6/30/2001 – HERMAN KABAKOFF - Second, UNANIMOUS VOTE

CHRISTOPHER STARR – Interview for Associate Membership of the Conservation Commission. HERMAN KABAKOFF- Moved to appoint Mr. Starr as an Associate with a term to expire 6/30/1. PAM HARTING-BARRAT – Second. UNANIMOUS VOTE

ICE HOUSE CAFÉ – Common Victullers License 134 Great Road. HERMAN KABAKOFF – Moved to approve – PETER ASHTON- Second. UNANIMOUS VOTE

ICE HOUSE CAFÉ – Liquor License, 134 Great Road – TREY SHUPERT - Moved to grant full liquor license to Mark J. Nelson, doing business as Ice House Café. – PETER ASHTON -Second. UNANIMOUS VOTE

**BOARD OF APPEALS OVERSIGHT MEETING** –Nick Miller and David Black noted the most common issue is granting of variances. They are restricted by the regulations. Variances are almost impossible to apply to the Sign Bylaw. Mr. Miller felt that new members should have a meeting with Building Commissioner and perhaps Town Counsel to give them direction. Dore' noted that we should have this meeting for the Board of Appeals members once per year. Nick Miller noted that any changes to the Zoning Regulations should be made slowly and not in a sweeping manner. They discussed the fact that they need new members. Staff will alert VCC to follow-up on those interested.

Trey asked if they had a good relationship with Planning. They said that they get very meaningful comments from them.

PETER ASHTON – Moved to appoint David Black as a full member of the Board of Appeals with a term ending June 30, 2003, such appointment to take affect July 1, 2000.  
PAM HARTING-BARRAT – Second. UNANIMOUS VOTE

### **SELECTMEN'S BUSINESS**

Boy Scout Court for Daren Manter – Herman will represent.

Boy Scout Court for Peter Cullinane – Herman will represent.

**BOARD OF SELECTMEN'S POLICY REGARDING APPOINTMENTS TO TEMPORARY COMMITTEES** – Dore' discussed the need to have a policy in place to cover those volunteering. Dore' noted the EDC and Land Use Planning group and the need to bring these groups under a policy for Special Employee status as well as to standardize the procedures. He asked that Town Manager distribute the policy widely and have those people presently serving on committees notify us. HERMAN KABAKOFF – Moved accept the Policy – PAM HARTING-BARRAT - Second, UNANIMOUS VOTE

**SITE PLAN EXTENSION 80-82 NAGOG PARK** – HERMAN KABAKOFF - Moved to give him the most relief they can. Don suggested that we grant to continue and extend for a period and come back as the issue moves forward. No Second.

TREY SHUPERT – Moved to grant a two-year extension from March 17, 2000 – HERMAN KABAKOFF – Second. UNANIMOUS VOTE

**WATER POLLUTION ABATEMENT TRUST BONDS FOR SEPTIC SYSTEMS** – John explained that the program loans money through the BOH for environmentally sensitive areas. John asked that the town be allowed to borrow \$200,000 directly this will give the BOH a nest egg. Dore' read the notice into the record. This is a program that was voted three years ago at Town Meeting. Peter asked if the criteria has been developed. Trey noted that this was a program suggested by John Prendiville when he served on the SAC. He said that it would be another vehicle to give opportunity to pass savings on to the taxpayer

TREY SHUPERT – Moved to approve - PETER ASHTON – Second- UNANIMOUS VOTE.

### **RECREATION DEPT. SPONSORSHIP POLICIES**

Dore' discussed the draft policy. Herman felt that there were areas that could be tightened. Peter felt that he has the same problem that Herman had. It is noted that this has come from the Recreation Commission. Trey asked if Town Counsel has reviewed this. Peter asked about the cost of the signs and feels that we could charge more. Don noted that this was Chelmsford's schedule. Dore' felt we should take this and work through Recreation and Manager before it goes to counsel. Peter thinks we need to be more liberal and allow sponsors to come in. Herman will work on the pro former section and Peter will work the rest of the issues with the Recreation Commission. Trey said he would give his comments to Peter, Peter asked that if anyone had comments he will be more than glad to get them.

Mike Coppolino asked if capital expenditures could be shared and off set.

**OTHER BUSINESS:**

**JENKS FUND DISTRIBUTION** - Peter asked about the low amount available compared to last year. John Murray will review and report back.

PETER ASHTON -Moved to award the funds from the Jenk's Fund as noted on his memo. TREY SHUPERT -Second. UNANIMOUS VOTE.

Peter will handle the Memorial Day.

Change the committee assignments and distribute to staff.

Goals for the upcoming year were amended and were accepted.

Herman noted year-end spending and asked that it be included on the agenda of the 23<sup>rd</sup>

Dore' noted the MBTA Advisory Board invitation and his response.

Dore' said that he had been surveyed at home by the Mass Cultural Council and feels they are pushing or more local money.

**CONSENT**

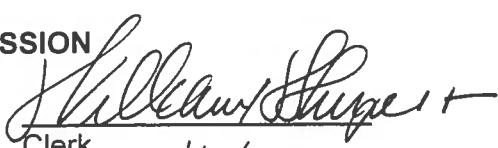
PETER ASHTON - Moved to approve with the addition of Herman speaking at Cancer Relay. TREY SHUPERT - Second. UNANIMOUS VOTE.

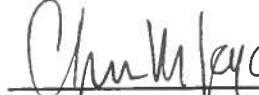
**TOWN MANAGER'S REPORT**

**COMMUTER LOT LIGHTING** – They want to perform the work during the summer months. John recommends that we not go to the shoe box fixture. He doesn't want to go to High-Pressure sodium. He suggested that we use a fixture such as Concord uses in their lot. He said we could use the Highway to perform some of the installation. It was noted that HDC had not responded and he was asked to notify HDC that we have gone forward and they should contact us ASAP. HERMAN KABAKOFF - Moved to initiate the project as recommended with an expenditure of \$200,000. PETER ASHTON -Second. UNANIMOUS VOTE.

**EXECUTIVE SESSION**

None Required

  
Clerk  
6/6/00  
Date

  
Christine Joyce

May 5, 2000

**TO:** Board of Selectmen

**FROM:** F. Dore' Hunter, Chairman

**SUBJECT:** Selectmen's Report

---

## **AGENDA**

**MAY 9, 2000**  
**7:30 P.M. - Room 204**

### **I. CITIZEN'S CONCERNS**

### **II. PUBLIC HEARINGS & APPOINTMENTS**

1. 7:31 **PAM ATTARDO – INTERVIEW FOR ASSOCIATE MEMBER OF THE CONSERVATION COMMISSION** – Enclosed please find Ms. Attardo's Resource Sheet and VCC's recommendation to appoint her as an Associate Member for a term to expire 6/30/2001.
2. 7:35 **CHRISTOPHER STARR – INTERVIEW FOR ASSOCIATE MEMBER OF THE CONSERVATION COMMISSION** – Enclosed please find Mr. Starr's Resource Sheet and VCC's recommendation to appoint him as an Associate Member for a term to expire 6/30/2001.
3. 7:45 **ICE HOUSE CAFÉ – 134 GREAT ROAD - COMMON VICTULLER'S LICENSE** Enclosed please find application and staff comment for Board consideration.
4. 7:50 **ICE HOUSE CAFÉ – 134 GREAT ROAD – FULL LIQUOR LICENSE** – Enclosed please find application and staff comment for Board consideration.
5. 8:00 **BOARD OF APPEALS OVERSIGHT MEETING** – Enclosed please find a memo from the Building Commissioner regarding Board of Appeals membership.

### **III. SELECTMEN'S BUSINESS**

6. **BOY SCOUT COURT OF HONOR** – Enclosed please find a request for Board attendance on June 10, 2000, for Darren C. Manter for Board assignment.
7. **BOY SCOUT COURT OF HONOR** – Enclosed please find a request for Board attendance on June 18, 2000, for Peter James Cullinane for Board assignment.
8. **BOARD OF SELECTMEN'S POLICY REGARDING APPOINTMENTS TO TEMPORARY COMMITTEES** - Continued discussion from 4/25 meeting.
9. **SITE PLAN EXTENSION- 80-82 NAGOG PARK** – Enclosed please find a request that the site plan granted by the Board on March 17, 1998 be extended.

**10. WATER POLLUTION ABATEMENT TRUST BONDS FOR SEPTIC SYSTEM REPAIRS**  
– Enclosed please find a memo from the Town Manager in the subject regard. Documentation will be provided at the meeting.

**11. RECREATION DEPARTMENT SPONSORSHIP POLICIES** – Enclosed please find two (2) proposed Recreation Department sponsorship policies for which staff seeks Board approval.

## **12. OTHER BUSINESS**

## **IV CONSENT AGENDA**

**13. ACCEPT MINUTES** – Enclosed please find the minutes for March 28, 2000 for Board approval.

**14. SITE PLAN AMENDMENT – EDGEWATER TRUST – 532 GREAT ROAD** – Enclosed please find the draft decision for site plan #03/26/87-283 for signature.

**15. BUILDING DEPARTMENT REVOLVING FUND** – Enclosed please find a request from the Building Commissioner for an increase in the FY 2000 Building Revolving Fund.

## **V. TOWN MANAGER'S REPORT**

**16. COMMUTER LOT LIGHTING** – Enclosed please find a proposal from the Assistant Town Manager to re-light the Commuter Lot.

## **VI. EXECUTIVE SESSION**

### **ADDITIONAL INFORMATION**

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

### **FUTURE AGENDAS**

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

**May 23, 2000**  
**June 6, 2000**  
**June 20, 2000**  
**July 18, 2000**  
**August 15, 2000**

## FY 2001 -- 2002 GOALS

1. Develop a Public Facilities Design and Construction Plan for a Fall Town Meeting – (Hunter)
2. Resolve the Audubon Hill problem/issues (Shupert)
3. Continue to work with the Computer Advisory Committee for Municipal issues (Hunter)
4. Develop a comprehensive Beaver Nuisance policy (Harting-Barrat)
5. Implement the Goals and objectives of the Re-engineering Committee Report (Ashton)
6. Continue the work of the Senior Tax Relief task force and also investigate ways of assisting others who may need tax relief (Ashton/Hunter)
7. Work with the Planning Board to implement the goals, objectives and strategies of the Master Plan update (Ashton/Shupert)
8. Formulate a charge and a suggested membership list for a "Long-Range Planning Committee" (Ashton)
9. Review of the Historic District By-law (Hunter/Kabakoff)