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SELECTMEN'S MINUTES

October 13, 1998

Present: Wayne L. Friedrichs, Herman Kabakoff, F. Dore' Hunter, Peter Ashton, Town Manager Don Johnson and Assistant Mgr. Murray. Nancy Tavernier was not present. (The meeting was televised by cable)

CITIZEN'S CONCERNS

None Expressed.

PUBLIC HEARINGS AND APPOINTMENTS

JUNE WERNER INTERVIEW BOARD OF HEALTH

The Board thanked Ms. Werner for applying. Dore' also asked what interested Ms. Werner about the Board of Health. Ms Werner indicated that her current profession working as a hospice nurse and the Nursing Service which she worked for in 1992 makes her interested in volunteering. Ms. Werner indicated that she left the Town Nursing service to continue her education. The Board also asked Ms. Werner if she attends Town meeting on a regular basis. Ms. Werner indicated that she attends occasionally. The Board also asked Ms. Werner what she thought were the primary issues faced by the Board of Health. Ms. Werner stated that the sewer issues and the hazardous waste issues are some of the important issues the Board faces. Herman asked Ms. Werner why she would like to volunteer. Ms. Werner indicated that she has extra time to volunteer. Herman also asked Ms. Werner if she had ever attended a Board of Health meeting. Ms. Werner stated that she did not realize the meetings were open for the public to attend. Peter asked if there were any other committees that Ms. Werner would volunteer for. Ms. Werner indicated that she would like to volunteer for the Board of Health. The Board took Ms. Werner's interview take under advisement until all interviews for the one position full member and two associate member openings could be conducted.

ROSE YATES INTERVIEW BOARD OF HEALTH

Wayne thanked Ms. Yates for applying. Peter asked Ms. Yates if she had ever attended any Board of Health meetings. Ms. Yates answered that she had not. Ms. Yates stated that she is interested in Nursing and Community Health issues. The Board asked Ms. Yates what the two top health issues were in Town. Ms. Yates indicated that they are the sewer issues and Home Care. Dore' asked if there is anything concerning the operation of the Nursing Service that should be changed. Ms. Yates stated that she would like to look into the operation of the Nursing Service to evaluate that question further. Dore' also asked Ms. Yates if she has ever attended town meeting. Ms. Yates indicated that she had. Ms. Yates stated that she is currently employed two days a week teaching third year college students which involves bringing students to Beth Israel to teach hands on clinical hospital work. The Board asked Ms. Yates is she has ever volunteered on any other boards or committees. Ms. Yates indicated that she has never had the time to volunteer before but does now. The Board asked Ms. Yates if she would like to volunteer for another Board or committee if she is not appointed to the Board of Health.

DR. MATUSOW INTERVIEW BOARD OF HEALTH

Wayne asked Dr. Matusow why he is volunteering for the Board of Health. Herman asked Dr.

Matusow if he had ever served on any other Boards or committees. Dr. Matusow stated that he has never had the time to volunteer previously. Dr. Matusow stated that he thought the sewers and environmental issues, including hazardous waste are the Board of Health's primary concerns. Dr. Matusow stated that he is currently teaching. The Board thanked Dr. Matusow for volunteering. Peter asked Dr. Matusow if he has attended any Board of Health meetings. Dr. Matusow stated that he has attended one. Dr. Matusow stated that he would have a lot to learn and feels he could work with the Board. Dore' asked if his time restrictions that he noted on the VCC sheet would include not being able to attend the Board meetings. Dr. Matusow indicated that he would be available to attend the meetings.

**JOHN PACELLI
COMMON VICTUALLER
134 GREAT ROAD**

Mr. Pacelli is seeking a Common Victualler license for the property located at 134 Great Road which was formerly the Beef and Ale restaurant. Mr. Pacelli stated that he is the owner of the property and sold the business to the former Beef and Ale. The Beef and Ale has since closed and Mr. Pacelli would like to own and operate a restaurant which he will name after his son. Mr. Pacelli is leaving his current job to reopen the Beef and Ale and is making cosmetic changes to the restaurant. Mr. Pacelli will be the owner and manager of the restaurant and at this time will not be serving beer and wine. DORE' HUNTER - Move to approve common victualler license to John Pacelli, 134 Great Road. PETER ASHTON - Second. UNANIMOUS VOTE.

DOUG HALLEY

The Board thanked Doug for all the work and extra effort he has done in implementing the Town Sewers and stated that he has done the job well. Dore stated that this project would not have been completed without Doug and his staffs help. Dore stated that Doug's ability, regardless of the task or time pressure, always remained calm and always had information readily accessible. Herman quoted Nancy Tavernier stating that Paul Hogan of the DEP introduced Doug as the Best Health Director in the state. Herman thanked Doug for all his hard work in getting the sewers to where they are now. Peter Aston stated that Doug did a traffic job getting him up to speed quickly and thanked him. Don indicated that Doug is a self made person, consistently building himself, and the Town is proud of what he has become. Doug is a go-to person and is a very valuable person within the organization. Wayne indicated that he is pleased with staff and also thanked Doug.

Doug is very happy with the confidence that he receives, and stated that he is willing to give 100% to get the job done. Doug also stated that he is supported by other staff members, including John Prendiville, John Murray, Don Johnson and other department heads and his staff. Doug also thanked his family for their support.

SCHOOL BUILDING PROPOSAL PRESENTATION

Wayne indicated that the School Committee, Fincom and the Board are present to listen to the School Committee presentation of the school building proposal.

Lees Stuntz and Jesse Liberty presented the school building proposal. Lees presented the overview. The goal of this proposal was to develop a K-12 Plan which is both cost effective and which will utilize space and system wide functions. The elementary schools will need 22 additional classrooms, the Junior High will need 10 and the High School will need space for 1700 students by the year 2004 and 2000 students by the year 2007. Empty Commercial Buildings were looked at but were found to be expensive or small. The Committee also looked at renovating the existing McCarthy Towne School, however, they were told that the money spent would not be reimbursable by the State at any percent. The School Committee studied all alternatives, looking into an addition to Douglas or Merriam, considered a middle school, new land acquisition, renovation of JHS, and looking into utilizing existing commercial space. Other ideas included, double sessions, year around schooling, or the use of more modular classrooms. The new proposal was

chosen to provide relief to all elementary schools, allow for flexibility for ups and downs each grade, and factor in the age and condition of the Merriam School, utilize already owned land, utilize sewers, need to house Case and integrated preschool, need to plan for all day kindergarten eventually, space for SPED, art, music and computers. Relief at the Junior High level plans to house the central offices, utilize sewers, already owned land, provide space for , flexibility between 4-5 rooms per team of 110-120 students. expansion/renovation of cafeteria. Relief at the for Senior High level provides for needed space, utilizes already owned land, and houses system wide functions.

Jesse Liberty presented the solutions to the problems.

Solution to Elementary Schools

It was proposed that a new "twin school" be built, place all Kindergarten at the Merriam and raze the McCarthy - Towne. All costs associated with this recommendation are still being worked on. The new "twin school will be built behind the existing McCarthy -Towne and will operate independently except for the sharing of core facilities, cafeteria, library, and gym. The School Committee feels that this would be more cost effective and would serve the community needs better. This plan is 63% reimbursable, and will have space for Case. The School Committee stated that they are committed to showing every thing involved to solve space problems. The School Committee stressed that the existing McCarthy-Towne school is safe, however, any renovations would not be reimbursable since it does not have a long life. Plans of the "Twin School were presented to the Board. The design of the school will appear to be a two story building but will actually have three stories.

A Kindergarten Center is planned for the Merriam building housing all kindergarten system wide. Mr. Liberty stated that this proposal is educationally sound, and frees up space. This proposal also includes integrated preschool space for all day Kindergarten as enrollment declines.

By tearing down the McCarthy - Towne school the space could be used for parking and playing fields and would save maintenance expenses.

Solution to Junior High

The new proposal allows for an addition and renovation of the Junior High using last years plans, bringing classroom totals to 45, with 61% of the projected cost being state reimbursable. The proposal will open up the school to help with the movement of the students.

Solutions to High School

The preliminary plans are to renovate and expand the Senior High, adding 37 classrooms. The proposal includes a two story addition with media center, labs and classrooms, and renovate existing library. This project will be 61% state reimbursable.

Acton's cost for the Elementary School will be approximately 7.9 million. Acton's share of the Junior High will be 6.3 million and Boxborough's share will be 1.1 million. The estimate for the High School will not be available until October 28, 1998. It is anticipated that the total projected cost will be 21.35 million. The projected tax impacts on a 300, 000 home will be a \$350 a year increase for the peak years not including the High School cost. The special town meeting for this proposal will be held on December 1, 1998 and an override election will be held on December 8, 1998. Upon passage construction could begin in the fall of 1999 with an opening day in 2001. A financial advisory committee has been set up with representatives from the BOS, Fincom, School Committee and the Building Committee. Further meetings with the BOS and Fincom can be set up to discuss forums on enrollment, kindergarten centers, and/or forums to discuss building projects in Acton and Boxborough.

Dore' stated that John Prendiville has done a wonderful job with the Sewer Financial Task force which includes citizens and asked the School Committee to keep his talents in mind. Dore' also stated that he likes the twin school idea. Herman stated that he wants detailed data from the OMR studies and costs attributed to valuation of already existing buildings, vis a vis commercial buildings in Acton. Lees stated that studies have

not been done officially, but ranges could be given. Herman stated that he would like all information forwarded to him for his review. There was discussion on the razing of the McCarthy-Towne. The School Committee indicated that the Historical Commission has indicated that they don't have issues with razing McCarthy Town and that the school would be exempt from the Historical Bylaw. Peter stated that one more person should be added as a citizen at large to the task force and wondered if the building committee has looked at the cost other communities have paid for similar projects.

Tom Mackey, Fincom stated that he would like the High School estimates and asked what the management controls would be regarding cost overruns on the projects and asked who would addresses this, who will be responsible and who will the project manager be? Lees stated that she would like any questions a week ahead of time prior to the meeting with the Fincom. It was decided that all questions should be submitted in writing.

SELECTMEN'S BUSINESS

PRIVATE WAY SNOW PLOWING

The Board voted the list submitted by the Engineering Department which is the same as last year with the addition of Capt. Hanley Road which meets all requirements to be plowed for this upcoming winter season. PETER ASHTON – Move to approve Engineering list with attached conditions. DORE' HUNTER - SECOND. UNANIMOUS VOTE.

ACTON WATER DISTRICT

The Board asked Don if there had been any response from the Water District in regards to them staffing the sewer district. The Board suggested that the Water District and the Town Hall should meet to discuss this request.

BOARD OF HEALTH COMMITTEE APPOINTMENT

Herman expressed concern that the Board of Health is down one member and he would like to appoint a new member tonight based on the interviews during this meeting and the September 28th meeting. It was decided that the alternates be appointed at the next meeting when Nancy Tavernier returns. HERMAN KABAKOFF – Move to appoint Dr. Matusow as a full member of the Board of Health with a term to expire on June 30, 2001. PETER ASHTON - Second. UNANIMOUS VOTE. Herman stated that based on Dr. Matusow interview he felt comfortable appointing him tonight.

OAR MEETING

Peter stated that he would attend the next OAR meeting when the final report will be presented since Nancy will be out of town.

MASTER PLAN REVIEW MEETINGS

There are two meetings scheduled for October 22 and 27 for master plan review. Wayne wants to encourage people to attend to learn about current master plan updates. These two meetings are the last public meetings that will be conducted.

SEWERS

Dore' stated that it came to his attention that one neighborhood had concerns regarding the new sewer districts. Dore' wanted to emphasize that all units within the sewer district will have betterments charges.

DECEMBER 1, 1998
SPECIAL TOWN MEETING

The Board stated that there is a scheduled Special Town Meeting for December 1, 1998. The Board stated that there will be a need for an additional Board of Selectmen meeting on December 8 after the election with a start time of 8:30 PM. The preliminary tax classification meeting will need to be held on November 17th with a continuance to December 8th.

CONSENT AGENDA

DORE HUNTER - Move to approve Consent Calendar with the condition that the applicant clear the parking issue with the Building Commissioner prior to sale of christmas trees at 134 Great Road. PETER ASHTON - Second- UNANIMOUS VOTE.

TOWN MANAGER'S REPORT

Don stated that there will be a need to vote the warrant articles for the December 1, 1998 Special Town meeting and the two override ballot questions at the next Board meeting.

Don also stated that there is a 2001 planning committee social meeting on December 21. Tom Mackey will present the capital plan at the social with a long range plan update on February 1st.

HERMAN KABAKOFF - Move to adjourn at 9:55 PM. PETER ASHTON - Second. UNANIMOUS VOTE.

Nancy E. Tashner
Clerk
12/15/98
Date

Sheryl Ball

Sheryl Ball
Recording Secty.
Doc:Min10/13/98

October 9, 1998

TO: Board of Selectmen

FROM: Wayne Friedrichs, Chairman

SUBJECT: Selectmen's Report

AGENDA

Room 204
October 13, 1998
7:30 P.M.

I. CITIZEN'S CONCERNS

II. PUBLIC HEARINGS & APPOINTMENTS

- 1. 7:31 JUNE WERNER - COMMITTEE INTERVIEW, BOARD OF HEALTH -**
Enclosed please find Ms. Warner's Volunteer Application and VCC comment for Board review.
- 2. 7:33 ROSE YATES - COMMITTEE INTERVIEW, BOARD OF HEALTH -**
Enclosed please find Ms. Yates Volunteer Application and VCC comment for Board review.
- 3. 7:35 DR. MATUSOW - COMMITTEE INTERVIEW, BOARD OF HEALTH -**
Enclosed please find Dr. Matusow's Volunteer Application and VCC comment for Board review.
- 4. 7:40 JOHN PACELLI - COMMON VICTULLER LICENSE AT 134 GREAT ROAD -**
Enclosed please find application and staff comment for Board review and action.
- 5. 7:43 DOUG HALLEY**
- 6. 7:45 SCHOOL BUILDING PROPOSAL PRESENTATION**

III. SELECTMEN'S BUSINESS

- 7. PRIVATE WAY SNOW PLOWING -** Enclosed please find materials prepared by staff for the Board's review and vote for the 1998-99 Snow Removal from Private Ways that meet town standards for Board review and action.
- 8. ACTON WATER DISTRICT-** Enclosed please find a response from the Water District in response to the Board's letter regarding Sewer System operations for Board review.

9. OTHER

IV. CONSENT AGENDA

10. AUTOMATED AMUSEMENT LICENSE - Enclosed please find an application for a "Crane" Machine at Osco Drug with staff comment for Board action.

11. CHRISTMAS TREE SALES - Enclosed please find an application for permission to sell Christmas Trees in the parking lot of 134 Great Road and staff comment for Board action.

12. COMMITTEE APPOINTMENT – Enclosed please find Jean Butler's VCC Application and VCC's recommendation to appoint her as a full member of the Acton Boxborough Cultural Council with a term to expire 6/30/2001 for Board action.

V. TOWN MANAGER'S REPORT

VI. EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

Nov. 3 - [Mtg. Starts at 8:00 p.m.]
Coles Brook Continuance

Nov. 17

December 1 [Special Town Meeting]

Pcc./ OCT1398.doc