

November 16, 2001

**TO:** Board of Selectmen

**FROM:** Peter Ashton, Chairman

**SUBJECT:** Selectmen's Report



## **November 20, 2001**

**PLEASE NOTE THAT THE MEETING BEGINS AT 7:00 P.M.**

### **I. CITIZEN'S CONCERNS**

### **II. PUBLIC HEARINGS & APPOINTMENTS**

1. **7:15 PUBLIC SAFETY FACILITIES** – Members of the PSFBC will update the Board on the status of the Public Safety Facilities design.
2. **8:00 CONTINUED TAX CLASSIFICATION HEARING**
3. **8:30 TOWN CLERK INTERVIEW** – Ed Ellis will be in to interview for the position of Town Clerk.
4. **9:00 EAST ACTON VILLAGE LANDSCAPING IMPROVEMENTS** – Enclosed please find correspondence from the East Acton Village Planning Committee for Board discussion.

### **III. SELECTMEN'S BUSINESS**

5. **DRUMMER FARMS SNOW PLOWING APPEAL** – Enclosed please find correspondence from the Drummer Farms Condominium Trust regarding the Board's decision with respect to plowing their Private Ways.
6. **MEETING(S) WITH THE SEWER DISTRICT OWNERS** – Chairman Ashton wishes to discuss possible future meetings with the Sewer District stakeholders.

### **7. OTHER BUSINESS**

### **IV. CONSENT AGENDA**

8. **SITE PLAN SPECIAL PERMIT 10/15/85-267** – Deck House – Enclosed please find materials prepared by the Building Commissioner for Board review.
9. **ACCEPT MINUTES** – Enclosed please find Minutes of October 23, 2001 for Board approval.
10. **ACCEPT GIFT** – Enclosed please find a request from Jacob Russell to accept a gift of \$57.09 to purchase a plaque for the September 11<sup>th</sup> tree at Nara Park.

**11. ONE DAY BEER AND WINE LICENSE** – Enclosed please find a request from the Church of the Good Shepherd for a one-day Beer and Wine license for a fundraiser at the Children's Museum on December 2, 2001.

**12. SIDEWALK CONTRIBUTION** – Enclosed please find a memo from Planning requesting acceptance by the Board of a sidewalk contribution from VoiceStream Wireless

## **V. TOWN MANAGER'S REPORT**

**13. VOTING PRECINCT LOCATIONS** – Enclosed please find materials regarding Polling Places for Board consideration.

**14. FY03 BUDGET PREPARATION STATUS UPDATE** – The Town Manager will report regarding the status of the FY03 Budget Retreat and the budget schedule for the Board.

**15. MINOT AVE. SIDEWALK REQUEST.** Enclosed please find correspondence regarding requested pedestrian improvements on Minot Ave. for Board discussion.

## **VI EXECUTIVE SESSION**

### **ADDITIONAL INFORMATION**

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

### **FUTURE AGENDAS**

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

### **Mtgs. Begin at 7:00 P.M.**

Dec. 4

Dec 18 Town Budget Presentation

### **GOALS 2001-2002**

1. Resolution of on-going Labor Negotiations (Peter/Trey)
2. Improve Communication with Town Boards (Peter)
3. Towne Building Reuse (Walter/Dore')
4. ALG process be used for purpose of Budget Planning for FY '02 (Peter/Trey)
5. Residential and Commercial Growth (Walter/Trey/Pam)
6. Open Space and Recreation Plan (Peter/Walter)
7. Health Insurance Trust Agreement (Peter)
8. HDC Bylaw Review (Dore'/Peter)
9. Decision on Pentamation Accounting System (Dore'/Pam)
10. Process Planning for "Life after NESWC" (Pam)

### **FY 2000 GOALS carried forward**

11. Public Safety Facility (Dore'/Trey)
12. Determine future of Vallencourt House - 17 Woodbury Lane.
13. Provide looking at salary levels in the organization, include liaison with Personnel Board (Trey /Peter)