

## Volunteer Coordinating Committee

Meeting Minutes

March 31, 2022

7:00PM

Via Zoom Conference Call <https://zoom.us/j/87454124171>

**Present:** Gregory Hutchins, Xuan Kong, and Fang Yang

**Absent:** Hart Millett

**Virtual Meeting Coordinator:** Xuan Kong

### 1. Opening

Chair Hutchins opened the meeting at 7:07PM

### 2. Regular Business

- A. Update on Committee Openings/Appointments - Chair Hutchins updated committee applications, appointments and resignations.
- B. Public Comments/citizens concerns - None.
- C. Approval of Meeting Minutes – The meeting minutes from the VCC’s February 17, 2022 meeting were reviewed. Mr. Kong moved to approve the meeting minutes and Mr. Yang seconded. Chair Hutchins called roll:  
Mr. Kong – aye; Mr. Yang – aye; and Mr. Hutchins.
- D. Next Meeting – TBD.

### 3. New/Special Business

Discussion on Application by Hilary A. Reid for the Land Steward Committee (LSC), and the Land Steward for Robbins Mill Conservation Area

- Ms. Reid’s family moved to Acton over the summer. She loves hiking and has explored different conservation areas. She talked with Bettina at her son’s Cub Scout meeting, and decided to get involved. She is not a sawyer, but interested in sawyer training.
- Ms. Reid helped her friends on School Committee and Conservation Committee in western Massachusetts before moving to Acton.
- Ms. Reid involves in several town’s Facebook groups, such as Acton Parents, Acton Moms, Acton Friends. She read local newspaper, Action Unlimited.
- Ms. Reid reported that she has attended previous LSC meetings.
- Ms. Reid indicated that she could attend future LSC meetings regularly.
- Ms. Reid reported no conflict of interest.

Mr. Yang moved to forward Hilary Reid’s name to the Select Board for further consideration to be appointed as an associate member of LSC. Mr. Kong seconded. Chair Hutchins called roll: Mr. Yang – aye; Mr. Kong – aye; and Mr. Hutchins – aye.

Discussion on preparation for committee appointments expiring June 30, 2022

Mr. Hutchins will ask the Town-Clerk for updated committees member list.

Mr. Kong will follow up to get feedback from members whose term will expire in June.

**4. Adjournment**

At 7:42PM

It was moved and seconded to adjourn the meeting. Chair Hutchins called roll:

Mr. Kong – aye; Mr. Yang – aye; and Mr. Hutchins – aye.

**Documents and Exhibits Used During this Meeting**

- Meeting minutes of February 17, 2022.
- Volunteer Application by Hilary Reid.