

MINUTES FORM  
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MINUTES OF \_\_\_ Meeting of Cemetery Commissioners \_\_\_\_\_

Meeting posted: \_\_\_X\_\_\_yes, \_\_\_no Change of date from 10/13 to 10/26 was posted on 10/7/92

Date: \_\_\_October 26, 1992\_\_\_ Time: \_\_\_7:30p.m.\_\_\_ Place: \_\_\_Cemetery Office, Woodlawn Cemetery\_\_\_

Members present: C. Putnam, E. Bailey, W. George  
also present: S. Kennedy, D. Charter, D. Lee, N. Howell

1. Minutes of the September 14, 1992 meeting were unanimously accepted as corrected.
2. Woodlawn Cemetery - Wejman Lot-update  
The bench-type monument has been set. The family is very pleased with the overall appearance.
3. D. Charter read the article he prepared for the Town Warrant re: Transfer of Funds from Cemetery Land Fund: \$40,000.00 to develop section 14 at Woodlawn and \$5,000.0 for final design and layout of Section 9 at Mount Hope Cemetery.  
Note - Change figures on Capital Request Plan.
4. D. Charter read ad he sent into the Beacon today re: disposal of our Cub Cadet Tractor and accessories.
5. D. Charter has plugged the work on the cemetery wall at the curve on Concord Rd. into the FY96 Capital Request Budget.  
We could come in about 10ft. on the curve.
6. Proposed rate schedule was reviewed. New schedule was unanimously accepted as discussed. The Schedule is now ready to be sent to the Board of Selectmen and if approved by them, will become effective January 2, 1993.
7. The two different formats of Chapel literature that N. Howell prepared were reviewed. The general consensus was that we should use the booklet format.
8. Discussed the proposed transferring of \$27,000.00 from Cemetery salaries to Municipal Properties salaries but leaving the man as a cemetery employee.

Commissioners, Superintendent and Crew Leader thought that the man working for Municipal Properties for eight months of the year should be taken from the Cemetery payroll and, with the appropriation for his salary and benefits, put on Municipal Properties payroll. It seems more logical for Municipal Properties to loan us a man for four months each year than for us to loan a man for eight months each year.

D. Charter explained the reasons why he thought it would be best to leave the man as a cemetery employee.

9. Discussed changing regularly scheduled meetings from the second Tuesday of the month to the second Wednesday of each month.
10. Next Meeting - Wednesday, November 18, 1992
11. Meeting adjourned at 9:05 p.m.

TOWN OF ACTON  
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