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MINUTES FORM

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Barbara Brax
for TOWN CLERK, ACTON

MINUTES OF _____ Meeting of Cemetery Commissioners _____

Meeting posted: ☒ yes, ☐ no

Date: January 19, 1994 Time: 7:30p.m. Place: Kennedy Service Building, Woodlawn Cemetery

Members present: E. Bailey, W. E. C. George, B. Conant

also present: D. Lee, N. Howell, A. Warner, D. Charter (came after his meeting to schedule athletic fields)

1. Meeting began at 7:30p.m.
2. Youth Soccer Update
 - A. Warner reported - no news yet, he hopes he will have more to report next month.
 - D. Lee suggested location of well be moved from site shown on Mr. Warner's plan to the area of the old Robbins well (inside the chain and ahead to the right. It is covered with a stone slab @ 5' X 5'). A. Warner agreed with this recommendation.
 - Mr. Warner left after this discussion.
3. Minutes of the December 8th meeting were unanimously accepted as amended.
4. Section 14 - Update
 - Nothing visual has been done since our last meeting.
 - D. Lee has ordered the metal rod stakes for the surveyors to use
 - Yesterday, D. Charter and D. Lee met with three engineers re: timetable for bids.
 - D. Lee went to Hudson to have velum map of Sec. 14 made so that Dave Abbt can make copies for the engineers.
5. Snyder Land
 - No further word at this time
 - D. Lee reported that D. Charter is going to write up proposals for two parcels of land we are interested in buying
 - A. the Snyder land, as discussed in previous meetings
 - B. @5 acres of Feltus land, 90% of which is wetlands. Would be beneficial to own this piece in advance of constructing the double-road access as per the Master Plan
 - D. Charter and D. Abbt are working on the specs.
6. Wetherbee Fund Update
 - Commissioners reviewed memo and packet of information on the fund and voted unanimously to send the entire packet to the Board of Selectmen.
7. FY95 Budget
 - N. Howell distributed copies of:
 - A. Cemetery salaries and expense budgets as reported at the First Annual Budget Retreat in progress at the Senior Center at Audobon Hill.
 - B. Expected interest to be earned on Trust Funds based on FY92 figures at 6% interest
 - She explained that the Town was hoping the Commissioners could contribute \$65,000.00 from Funds toward Cemetery salaries.
 - After reviewing the sheet mentioned in "B" above, the Commissioners voted unanimously to appropriate the sum of \$65,000.00 from Cemetery Trust Funds to be applied to salaries for work done in the cemeteries.
 - The Commissioners wanted it entered into the record that they appreciate the work Nancy has done preparing the budget.

8. New Business
 - A. N. Howell presented the Commissioners Report for the Annual Town Report.
The report was unanimously accepted as amended.
 - B. N. Howell presented the Veterans Burial Agent's report
Discussion followed this report as to who might be eligible to replace Stewart in this position. It was noted that D. Lee was honorably discharged from the Air Force R.O.T.C. program, E. Bailey served in WW II, and W. George served in WW II and Korea. Nancy said that she would relay that information to Don Johnson for his consideration. (Since the meeting, Nancy discovered that former Commissioner C. Putnam served in WWII.)
 - C. Discussed letter from D. G. Robbins re: the two grave spaces in the Robbins lot he wanted to reserve for himself and his wife. The Commissioners agreed that we should wait to hear from Mark Robbins and his mother before responding to his request.
9. Next meeting - Wednesday, February 9, 1994 - (B. Conant will be out of town)
10. Meeting adjourned at 9:05 p.m.