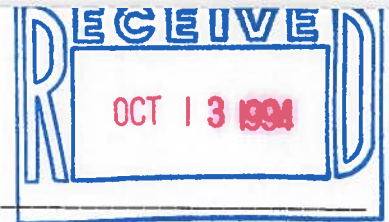


MINUTES FORM
Please send a copy after each meeting to Town Hall



MINUTES OF _____ Meeting of Cemetery Commissioners _____

Meeting posted: ☒ yes, ☐ no

Date: September 14, 1994 Time: 7:30p.m. Place: Kennedy Service Building, Woodlawn Cemetery

Members present: W. E. C. George, B. Conant, E. Bailey
also present: D. Charter, D. Lee, N. Howell, A. Warner

1. Meeting began at 7:30p.m.
2. Minutes of the August 10th meeting were unanimously accepted as presented
3. Youth Soccer Update - Alan Warner
Electrical power has been installed
Irrigation system is in place, with the exception of the pump, which should be in next week
There will be housing over the controls
Upon Dave's inquiry, Mr. Warner stated that Youth Soccer will be responsible for clean-up of the area
D. Charter asked if there would be a drinking fountain. No. Since a fountain was not in the original plans, A. Warner felt that they would probably have to tap into the Town water supply to get approval
The control box will be secured with a padlock, probably combination style
Dave will be included in the test run, so that in an emergency, he knows how everything works
Once the system is working, Bruce Stamsky will do a drawing showing the layout of the piping for future cemetery reference
The Dept. of Municipal Properties aerated the field
Alan Warner left at 7:40
4. Section 14 Up-Date
Roads have been laid out and the grades marked
The Highway Dept. will be doing the site work
If the paving bids are settled, most of the site work should be done by frost and paving will be done in the Spring - Dean should know more next week
An additional request for funds from the Cemetery Land Fund will be necessary due to unforeseen delays:
Dave met with Karl Troupe of the Water Dept. on August 23rd - we will tap into the 6" main in the cemetery with a 4" main, which should be sufficient to serve the future development at the Concord Road side of the cemetery, and install a pit and water meter (@\$4,000.00 will be needed for the valve, piping & pit). The commissioners signed a letter requesting that the Water Dept. Commissioners waive the \$2,000.00 demand fee.
Hot-topping will be closer to \$14,000.00 than \$9,900.00 (@ \$4,100.00 additional)
Original plan called for nine varieties of shrubs, we have reduced this to five varieties, which will be of a larger size (@\$9,500.00, not \$7,500.00).
Putting in 3-6" of silt under the loam to maintain surface moisture
Dave will try to have the total needed for an additional transfer from the Land Fund by the next meeting
Section 14 has cremation lots, which we will have to price
5. Fertilizer with grub control
For the past four years, we have used Dursban or Diazanon - it is recommended that you change the product every few years.
After checking available combinations (with Dursban, \$2451., Diazanon, \$2,774., Ofthanol, \$2,700), we chose one with Ofthanol
Application has been completed at both Woodlawn and Mount Hope

6. Department Reorganization
Dean has been told that he will have the Town Manager's decision within two weeks
The Commissioners discussed meeting with the Town Manager to try to solve the dilemma
7. Chapel trustee
Original conditions of Sarah A. Watson's will stated that the two trustees were to be A. Leavitt Taylor of the law firm, and Fred Kennedy, as the cemetery superintendent
David Taylor replaced his father as the member of the law firm, and within the last year or two, Stewart Kennedy was appointed to replace his father, Fred Kennedy, as the cemetery superintendent
Stewart Kennedy, though not a resident of the Town, no longer an employee of the Town, and residing in Florida for the winter, is still listed as a trustee
Dean, in his recent communication with the law firm, stated that since his retirement, Stewart Kennedy no longer represents the Town, that any cemetery reorganization has not yet been determined, and that as Director of Municipal Properties, it is his duty to recommend and oversee any work to be done on any municipal buildings
Dean has received a reply to the effect that until the court makes a new appointment, Stewart Kennedy will remain the second trustee
8. Follow-up
The Commissioners read Nancy's letter to Mrs. Woodbury re: her request and the Commissioners decision of August 10
9. New Business
York Rake
Both the Cemetery Dept. and the Dept. of Municipal Properties have need of a York Rake
With the approval of the commissioners, the \$600.00 purchase price could be divided between the two departments
The Commissioners voted unanimously to pay one-half (\$300.00) of the purchase price of a York Rake from cemetery trust funds (New Perpetual Care)
Giant Vac
Our present Giant-Vac is over 20 years old. The engine was rebuilt eight years ago. We can no longer get parts for it.
The cost of a new engine, impeller and shrouding will be @ \$3,450.00
The cost of a new machine, depending on the size, would be from @ \$4,700.00 to @ \$6,100.00, possibly less (if we can get a trade-in allowance)
Dean will have a truck with a leaf box, and will provide funding for 10% of the total cost of a new machine
The Commissioners voted unanimously to expend from cemetery trust funds, 90% of the purchase price of a new Leaf-Vac costing up to \$6,100.00
10. Vandalism
Three monuments were tipped over in Mount Hope Cemetery. Dave's pictures were displayed
Acton Monument was called to reset and reseal the monuments
Upon Nancy's mention that there was space available in the Municipal Quarterly, the Commissioners directed her to submit a brief article
11. Acton 2001 communication was distributed
12. Deed signed
13. Next meeting - Wednesday, October 12, 1994
14. Meeting adjourned at 8:40 p.m.