

MINUTES FORM  
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MINUTES OF \_\_\_\_\_ Meeting of Cemetery Commissioners \_\_\_\_\_

Meeting posted: x yes, \_\_\_\_\_ no

Date: September 14, 1994 Time: 7:30p.m. Place: Kennedy Service Building, Woodlawn Cemetery

Members present: W. E. C. George, B. Conant, E. Bailey  
also present: D. Charter, D. Lee, N. Howell, A. Warner

1. Meeting began at 7:30p.m.
2. Minutes of the August 10th meeting were unanimously accepted as presented
3. Youth Soccer Update - Alan Warner  
Electrical power has been installed  
Irrigation system is in place, with the exception of the pump, which should be in next week  
There will be housing over the controls  
Upon Dave's inquiry, Mr. Warner stated that Youth Soccer will be responsible for clean-up of the area  
D. Charter asked if there would be a drinking fountain. No. Since a fountain was not in the original plans, A. Warner felt that they would probably have to tap into the Town water supply to get approval  
The control box will be secured with a padlock, probably combination style  
Dave will be included in the test run, so that in an emergency, he knows how everything works  
Once the system is working, Bruce Stamsky will do a drawing showing the layout of the piping for future cemetery reference  
The Dept. of Municipal Properties aerated the field  
Alan Warner left at 7:40
4. Section 14 Up-Date  
Roads have been laid out and the grades marked  
The Highway Dept. will be doing the site work  
If the paving bids are settled, most of the site work should be done by frost and paving will be done in the Spring - Dean should know more next week  
An additional request for funds from the Cemetery Land Fund will be necessary due to unforeseen delays:  
Dave met with Karl Troupe of the Water Dept. on August 23rd - we will tap into the 6" main in the cemetery with a 4" main, which should be sufficient to serve the future development at the Concord Road side of the cemetery, and install a pit and water meter (@\$4,000.00 will be needed for the valve, piping & pit). The commissioners signed a letter requesting that the Water Dept. Commissioners waive the \$2,000.00 demand fee.  
Hot-topping will be closer to \$14,000.00 than \$9,900.00 (@ \$4,100.00 additional)  
Original plan called for nine varieties of shrubs, we have reduced this to five varieties, which will be of a larger size (@\$9,500.00, not \$7,500.00).  
Putting in 3-6" of silt under the loam to maintain surface moisture  
Dave will try to have the total needed for an additional transfer from the Land Fund by the next meeting  
Section 14 has cremation lots, which we will have to price
5. Fertilizer with grub control  
For the past four years, we have used Dursban or Diazanon - it is recommended that you change the product every few years.  
After checking available combinations (with Dursban, \$2451., Diazanon, \$2,774., Ofthanol, \$2,700), we chose one with Ofthanol  
Application has been completed at both Woodlawn and Mount Hope

6. Department Reorganization  
Dean has been told that he will have the Town Manager's decision within two weeks  
The Commissioners discussed meeting with the Town Manager to try to solve the dilemma
7. Chapel trustee  
Original conditions of Sarah A. Watson's will stated that the two trustees were to be A. Leavitt Taylor of the law firm, and Fred Kennedy, as the cemetery superintendent  
David Taylor replaced his father as the member of the law firm, and within the last year or two, Stewart Kennedy was appointed to replace his father, Fred Kennedy, as the cemetery superintendent  
Stewart Kennedy, though not a resident of the Town, no longer an employee of the Town, and residing in Florida for the winter, is still listed as a trustee  
Dean, in his recent communication with the law firm, stated that since his retirement, Stewart Kennedy no longer represents the Town, that any cemetery reorganization has not yet been determined, and that as Director of Municipal Properties, it is his duty to recommend and oversee any work to be done on any municipal buildings  
Dean has received a reply to the effect that until the court makes a new appointment, Stewart Kennedy will remain the second trustee
8. Follow-up  
The Commissioners read Nancy's letter to Mrs. Woodbury re: her request and the Commissioners decision of August 10
9. New Business  
York Rake  
Both the Cemetery Dept. and the Dept. of Municipal Properties have need of a York Rake  
With the approval of the commissioners, the \$600.00 purchase price could be divided between the two departments  
The Commissioners voted unanimously to pay one-half (\$300.00) of the purchase price of a York Rake from cemetery trust funds (New Perpetual Care)  
Giant Vac  
Our present Giant-Vac is over 20 years old. The engine was rebuilt eight years ago. We can no longer get parts for it.  
The cost of a new engine, impeller and shrouding will be @ \$3,450.00  
The cost of a new machine, depending on the size, would be from @ \$4,700.00 to @ \$6,100.00, possibly less (if we can get a trade-in allowance)  
Dean will have a truck with a leaf box, and will provide funding for 10% of the total cost of a new machine  
The Commissioners voted unanimously to expend from cemetery trust funds, 90% of the purchase price of a new Leaf-Vac costing up to \$6,100.00
10. Vandalism  
Three monuments were tipped over in Mount Hope Cemetery. Dave's pictures were displayed  
Acton Monument was called to reset and reseal the monuments  
Upon Nancy's mention that there was space available in the Municipal Quarterly, the Commissioners directed her to submit a brief article
11. Acton 2001 communication was distributed
12. Deed signed
13. Next meeting - Wednesday, October 12, 1994
14. Meeting adjourned at 8:40 p.m.