

Volunteer Coordinating Committee

Meeting Minutes
September 23, 2021
7:00PM

Via Zoom Conference Call <https://zoom.us/j/97587454141>

Present: Gregory Hutchins, Xuan Kong, Fang Yang, and Hart Millett

Absent: None

Virtual Meeting Coordinator: Jim Snyder-Grant

1. Opening

Chair Hutchins opened the meeting at 7:00PM

2. Regular Business

- A. Update on Committee Openings/Appointments – None.
- B. Public Comments/citizens concerns - None.
- C. Approval of Meeting Minutes – The meeting minutes from the VCC's June 3, 2021 meeting were reviewed. Mr. Kong moved to approve the meeting minutes and Mr. Millett seconded. Chair Hutchins called roll:
Mr. Millett – aye; Mr. Hutchins – aye; Mr. Kong – aye; and Mr. Yang – abstain.
- D. Next Meeting – The next meeting has not been scheduled.

3. New/Special Business

Discussion on Application by Melissa Wingfield for the Commission on Disabilities (CoD)

- Ms. Wingfield is disabled and on SSDI. She has been attending CoD meetings since February.
- Ms. Wingfield applied for service on CoD because she wants to advocate for people with disabilities.
- Ms. Wingfield has been in Acton for 21 years. She graduated from Framingham State College (University) with BS in Nutrition. She is on Acton Housing Authority Board as a tenant member. She is also a member on Housing for All.
- Ms. Wingfield reported no conflict of interest. She is able to attend future CoD meetings regularly.

Mr. Kong moved to forward Melissa Wingfield's name to the Select Board for further consideration to be appointed as an associate member of the Commission on Disabilities. Mr. Millett seconded. Chair Hutchins called roll:

Mr. Kong – aye; Mr. Millett – aye; Mr. Yang – aye; Mr. Hutchins – aye.

Discussion on Application by Bill Smith for the Land Stewardship Committee (LSC)

- Mr. Smith hiked many conservation lands in town. He has been helping to cut fallen trees and repair boardwalks, etc. He wants to be a roving member to help out where is needed. He has attended a couple of LSC meetings.
- Mr. Smith has been in Acton for 25 years. He is the President of St Matthews Church Trustees.
- Mr. Smith knows town affairs through Facebook, church, town newsletters and talking to town officers.
- Mr. Smith reported no conflict of interest. He is able to attend future LSC meetings regularly.

Mr. Smith suggested that it might help to indicate when and how many hour of work required when advertising committee positions.

Mr. Millett moved to forward Bill Smith's name to the Select Board for further consideration to be appointed as an associate member of the Land Stewardship Committee. Mr. Yang seconded. Chair Hutchins called roll:

Mr. Millett – aye; Mr. Yang – aye; Mr. Kong – aye; Mr. Hutchins – aye.

Discussion on Application by Thomas Wolf for the Land Stewardship Committee (LSC)

- Mr. Wolf have assisted in trail maintenance, including his son's Eagle Scout project in Nashoba Brook Parcel.
- Mr. Wolf reported no conflict of interest.
- Mr. Wolf has attended a LSC meeting recently. He met with Bettina a couple of times about his son's Eagle Scout Project and the LSC, and recently met the current land steward for Nashoba Brook Laurence Ullmann who walked him through the parcel and explained the responsibility and the challenge for the trail. He is able to attend future LSC meetings regularly.

Mr. Kong moved to forward Thomas Wolf's name to the Select Board for further consideration to be appointed as an associate member of the Land Stewardship Committee. Mr. Millett seconded. Chair Hutchins called roll:

Mr. Kong – aye; Mr. Millett – aye; Mr. Yang – aye; Mr. Hutchins – aye.

Discussion on Application by Jillian Peters for the Conservation Commission (CC)

- Ms. Peters reported that Terry Maitland ask her to consider joining the commission. She has appeared before the CC because half of her property is on wetland. She has met with Terry and Tom Tidman about filling an open spot.
- Ms. Peters reported no conflict of interest.
- Ms. Peters has attended commission meetings and is able to attend future meetings regularly.
- Ms. Peters believes that she will broaden the view of the CC.

Mr. Kong moved to forward Jillian Peters' name to the Select Board for further consideration to be appointed as a member of the Conservation Commission. Mr. Millett seconded. Chair Hutchins called roll:

Mr. Kong – aye; Mr. Millett – aye; Mr. Yang – aye; Mr. Hutchins – aye.

4. Discussion on VCC Officers for fiscal year 2021-2022

Mr. Millett recommended that Mr. Hutchins to be reappointed as Chair, and himself as Vice-Chair. Mr. Yang volunteered to be reappointed as Clerk. Mr. Kong moved to reappoint the three officers. Mr. Millett seconded. Chair Hutchins called roll:

Mr. Kong – aye; Mr. Millett – aye; Mr. Yang – aye; Mr. Hutchins – aye.

5. Adjournment

At 8:50PM

It was moved and seconded to adjourn the meeting. Chair Hutchins called roll:

Mr. Yang – aye; Mr. Kong – aye; Mr. Millett – aye and Mr. Hutchins – aye;

Documents and Exhibits Used During this Meeting

- Meeting minutes of June 3rd, 2021.
- Volunteer Application by Melissa Wingfield.
- Volunteer Application by Bill Smith.
- Volunteer Application by Thomas Wolf.
- Volunteer Application by Jillian Peters.