



## Acton Dog Park Committee

Meeting Minutes

February 4, 2021

4:00

Virtual Meeting via Zoom

**Present:** Tom Gillispie, Chair  
Karen Martin, Vice Chair  
Fred Kinch  
Clare Siska  
Joan Gardner

### Opening

Chair Tom Gillispie opened the meeting at 4:02 with the Covid-19 Script.

#### I.New Business

##### 1. Friends of ACDP

Cathy Fochtman updated the committee on the work of the Friends of the Acton Community Dog Park, Melissa Rier has created a donation page on the Recreation website that will allow people to make donations via credit cards or utilize a hard copy version. Cathy has created a brochure with sponsor information, the conceptual design and additional information on the dog park. There is also a QR code that goes to the website and might be linked to the donation page. Members provide feedback and suggestions. One key suggestion was adjusting the funding levels. Also discussed was how to recognize and acknowledge the contributions. The committee will also review the Stanton requirements. How to solicit corporate contributions was also discussed. Joe Will has some suggestions and will forward to Cathy. There is a mechanism in place to send thank you notes and bumper stickers to contributors. The committee also discussed the distinct roles of the ADPC and the Friends group.

##### 2. Main Street updates- no further discussion with neighbors to date. There was an amendment to the AHA agreement fixing an error in the number of the lot being referred to in the document. Selby will talk with Stanton about the leech field and repairs if needed.

##### 3. CPC Presentation – Tue 2/9 7PM. Official presentation will begin at 8:20. The chat will be open so supporters can indicate their support of the dog park using



the chat feature. Everyone is encouraged to reach out to supporters. Kelly from AHA reached out to Fred to discuss the ongoing negotiations.

4. Update from AHA meeting (Fred) .Kelly from AHA reached out to Fred to update him on the process.
5. Communications Update (Clare) Clare will send an e-blast and post on Facebook and the SANA group. She is also working on the website.
6. Financial Report (Karen) There has been an additional \$5,060 of donations. The Town is working out the process to move (approximately) \$4,000. From dog license fee to the ADPC account.
7. Four different design firms have submitted proposals. The committee needs to decide next steps.

## **II. Regular Business**

1. Review of previous meetings' minutes
  1. 01/07 minutes approved as amended.
  2. 01/21 minutes approved as amended

## **IV. Schedule Future Business**

1. CPC Presentation 2/9/2021 8:20 via Zoom
2. 2/18/2021 Luisa
3. Special town election to replace Joan Gardner as selectman. Thank you Joan, for your service to the town and the ADPC.

## **V. Citizens' Concerns**

1. Joe Will indicated the CPC is not supportive of contingency line items. Next step will be deliberations in March.



## **VI. Adjournment**

At 5:22 p.m., it was moved that we adjourn and seconded to adjourn the meeting.  
The motion was approved unanimously

Respectfully submitted,

Karen Martin