



DESIGN REVIEW BOARD

Meeting Minutes
June 5, 2020
10:00 AM
Virtual Meeting

Present: Peter Darlow, (Chair), David Honn, Holly Ben-Joseph, Dean Charter, (BOS Liaison), Robert Hummel Planning Department

1. Opening

Chair, Peter Darlow opened the meeting at 10:05 a.m..

2. Regular Business

- A. Citizens' concerns – none
- B. Approval of Meeting Minutes – Minutes for the meeting of May 28, 2020 were not available for review.
- C. We discussed the procedures of submitting project review memos to various boards – Robert said sending them directly to the planning board is the best way to make sure that they will get to the respective committees – BoS and ZBA.
- D. We also discussed our ongoing efforts to get new members onto the board since Holly will be leaving the board in mid-June. Both Peter and Holly will send email reminders to one person who had expressed interest in joining the board, and David will reach out to a neighbor with design experience who has recently retired.

3. New/ Special Business

- A. Review of 46 High Street definitive subdivision documentation for The Preserve at Audubon Hill.

The proponents of this project are planning to subdivide a 2.5 acre parcel with an existing home into a total of 4 lots. This is the second time this project has been presented in front of the DRB. Please refer to the Project Review Memo dated June 5, 2020 for more details and DRB comments appended to these meeting minutes.

- B. Review of 50 Nagog Park site redevelopment plans.



The proponents of this project are proposing to demolish an existing office building, and surrounding surface parking and building in its place a storage facility with offices at the front of the building. Please refer to the Project Review Memo dated June 5, 2020 for more details and DRB comments appended to these meeting minutes.

4. Adjournment

At 11:08 a.m., it was moved and seconded to adjourn the meeting.
The motion was approved unanimously.

Documents and Exhibits Used During this Meeting

46 High Street Subdivision:

Page titles dated April 15, 2020:

Sheet 1 Title Sheet

Sheet 2 Record Plan

Sheet 3 Existing Conditions Plan

Sheet 4 Site Development and Grading Plan

Sheet 5 Plan and Profile

Sheet 6 Construction Details

50 Nagog Park redevelopment:

Page titles Architecture dated April 14, 2020:

A2.0 Schematic Elevation

A2.1 Schematic Elevation

A2.2 Schematic Rendering

Page titles Site Plans dated May 15, 2020:

C.0 Title Page

EX 1 Existing Conditions Plan

EX 2 Existing Conditions Plan

N-1 General Notes

C-1 Demolition and Erosion Control Plan

C-2 Grading and Drainage Plan

C-3 Utility Plan

L1 Planting and Lighting Plan

L2 Planting and Lighting Plan

L3 Planting and Lighting Plan

L4 Planting and Lighting Plan

L5 Photometric Plan

L6 Photometric Plan

L7 Photometric Plan

L8 Photometric Plan

L9 Photometric Plan



- L10 Lighting Details
- C-4 Parking and Traffic Control Plan
- C-5 Erosion Control Details
- C-6 Drainage Details
- C-7 Drainage and Utility Details
- C-8 Parking and Traffic Control Details

Respectfully Submitted,

Holly Ben-Joseph