



## DESIGN REVIEW BOARD

Meeting Minutes

January 15, 2020

7:30

Room 126, Town Hall  
472 Main St, Acton, MA

**Present:** Holly Ben Joseph, (Chair), Peter Darlow, (Vice Chair), David Honn, Emilie Ying, (Planning Board Liaison)

### 1. Opening

Chair, Holly Ben-Joseph, opened the meeting at 7:35pm.

### 2. Regular Business

- A. Citizens' concerns – none
- B. Approval of Meeting Minutes – the meeting minutes of 10.30.19 were reviewed and approved. HBJ to submit the meeting minutes to the Town Clerk.

### 3. Special Business

- A. A proposed subdivision of 46 High Street into four building lots was discussed. Refer to the DRB memo of January 15, 2020 (attached).
- B. The scope of work undertaken by the DRB for 2019 was discussed. HBJ will prepare the annual summary report and submit to the Town by January 17, 2020.
- C. Emilie Ying stated that she will be resigning from the Planning Board and will no longer be the DRB liaison.

### 4. Adjournment

At 8:15 p.m., it was moved and seconded to adjourn the meeting.  
The motion was approved unanimously.



**5. Documents and Exhibits Used During this Meeting**

Preliminary Subdivision Plan for Dodger Way, Acton, MA, December 4, 2019.

Respectfully Submitted,

Holly D. Ben-Joseph



**TOWN OF ACTON  
DESIGN REVIEW BOARD**

Review Memorandum: Dodger Way Preliminary Subdivision Plan  
Room 126, Town Hall  
January 15, 2020

DRB Members in attendance: Holly Ben-Joseph (Chair), Peter Darlow (Assistant Chair), David Honn, and Emilie Ying, Planning Board Liason.

Proponents in attendance: None.

Documents Reviewed: Preliminary Subdivision Plan for Dodger Way, Acton MA, December 4, 2019.

Page titles:

Sheet 1 Title Sheet

Sheet 2 Proof Plan

Sheet 3 Proof Plan Profile View

Sheet 4 Preliminary Plan Residential Compound

It is proposed by the proponents to subdivide an existing approximate 113,225 SF lot, located at 46 High Street, into a residential compound comprised of 4 house lots that will incorporate the existing single family home with outbuildings as one of the 4 lots.

DRB members unanimously believe the disposition of Lot 1, as shown on the preliminary plan, is an unfortunate maneuver to squeeze a fourth lot onto the residential compound. As depicted, the house on Lot 1 will sit just downhill from the existing single family house, visually blocking the existing home as seen from High Street and unnecessarily crowding the two houses due to their tight juxtaposition.

Due to the relatively steep pitch of the site within lot 1, it is likely the proposed new home on lot 1 will sit visually tall on the lot, probably 3 stories high facing towards High Street, as compared to the comfortably sited lower slung existing home. The tight placement of the two homes will be quite out of character with the residential development along this portion of High Street.

Although the DRB understands that the proponent is entitled under the subdivision law to subdivide the property as shown, the DRB believes it would be best if Lot 1 was eliminated and the project becomes a 3 lot scheme. That said, DRB members suggest the proposed house for Lot 1 be flipped with the septic field in order to provide reasonable spacing between the Lot 1 and Lot 2 homes, understanding this will lead to the need for pumping up to the septic system for the new house on Lot 1. In the alternative, the proposed house on Lot 1 could be rotated 90 degrees and placed parallel to Dodger Way to minimize the tight relation

between the new house and the existing house on Lot 2. Either of these scenarios will enable the existing house to remain more consistently connected with High Street and will offer the new house on Lot 1 a better opportunity for a more useful private backyard that is not crowded tight to High Street.

The DRB is otherwise comfortable with how lots 3 and 4 are proposed for development.

Respectfully submitted,

The DRB