

ACTON COMMUNITY HOUSING CORPORATION
Minutes, January 13, 2020 Room 126, Acton Town Hall

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held on January 13, 2020, at 7:30 PM in room 126 of the Acton Town Hall. Present and constituting a Quorum for the purpose of conducting business were regular members Nancy Tavernier, Bernice Baran, Lara Plaskon, Jennifer Patenaude, Bob VanMeter, and Associate Member Dan Buckley.

Guests: Jon Benson and David Martin, Board of Selectmen: Michaela Moran, Terra Fredriechs, Alissa Nicol, Ruth Thatcher

Nancy Tavernier, Chair, called the meeting to order at 7:32 PM. Bernice Baran was appointed Clerk for the meeting.

I MINUTES – Minutes from the meeting on November 18, 2019, were read. Ms. Baran moved and Mr. VanMeter seconded a motion to approve which passed.

II FINANCIAL REPORT- Ms. Patenaude presented the Report. The Audit has been approved. The December Report states that ACHC's assets as of December 31, 2019 are \$113,982.17. Expenditures totaled \$2,518.50. Ms. Patenaude and Ms. Tavernier have reviewed the Report. Ms. Plaskon and Ms. Baran seconded a motion to approve the Report and the Expenditures.

III UPDATES

REGIONAL HOUSING SERVICES OFFICE- Ms. Plaskon reported that 77% Home Ownership Self Declarations have been returned. She has been reviewing the Needs Assessment section of the HPP.

HOUSING PRODUCTION PLAN – A Public Forum is scheduled for 1/30/2010.

IV. DEVELOPMENTS

446 Mass Ave will be filing One-Stop application in Feb.

184 MAIN ST. – Construction has begun.

GRANDVIEW – The developer has received the Project Eligibility letter from DHCD.

MAIN ST. - HOUSING AUTHORITY – The request for \$ 500,000 has been presented to CPC.

PIPER LANE – The Board of Appeals has scheduled its next meeting for 2/4 2020. Abutters

presented additional data regarding traffic and safety issues. This information has been presented to the board of Appeals.

AVALON – The foundation has been laid.

V. OLD BUSINESS

STOW ST. – The Home Inspection has been completed. The property has been approved for sale by DHCD and the Town with removal of the deed restriction.

CPC REQUESTS – ACHC's application for \$100,000 and the application for \$65,000 for RHSO have been presented to CPC

VI ADMINISTRATIVE

ANNUAL REPORT – ACHC's Report was reviewed for inclusion in the Town's Report.

CONTINUING DISCUSSION OF TRANSITION – Ms. Baran and Mr. Buckley stated interest in continuing membership after their term expires on 6/30/2020. We will start the process of recruiting new members supportive of our committee charge.

Mr. Van Meter made and Ms Plaskon seconded a motion to adjourn. Motion was approved. The meeting was adjourned at 8:20 PM. The next meeting will be on February 10.

STATEMENT OF DOCUMENTS PRESENTED AT THIS MEETING

Agenda for meeting on January 13, 2020 and Minutes for meeting on November 18, 2020

Audit for FY2020

Audit Letter for Financial Statements through June 30, 2019

Financial Reports as of December 31, 2019

Pipeline for Affordable Housing Projects

Main St. Update

Additional information:

http://doc.acton-ma.gov/dsweb/Get/Document-69536/Enstrat%20LSE%20Report%209_24_2019.pdf

<http://doc.acton-ma.gov/dsweb/Get/Document-69645/ltr%20to%20ZBA%2010-15-19.pdf>

http://doc.acton-ma.gov/dsweb/Get/Document-69644/Tetra%20Tech_Traffic%20Review%20Letter_2019.10.15.pdf

<http://doc.acton-ma.gov/dsweb/Get/Document-69966/Alissa%20Nicol%20Comments%2011-7-19.pdf>

<http://doc.acton-ma.gov/dsweb/Get/Document-69533/SPEEDING%2010%20YEARS%20LOGS.pdf>