

TOWN OF ACTON COMMUNITY PRESERVATION COMMITTEE (CPC)

MEETING MINUTES

November 26, 2019

7:30 PM

ACTON MEMORIAL LIBRARY, 486 MAIN STREET, ACTON

Present: Ray Yacouby (Chair), Dean Charter (Clerk), Tory Beyer, Nancy Kolb, Jim Snyder-Grant, Steve Trimble, Amy Green, Carolyn Kilpatrick, Alissa Nicol

Absent: Walter Foster, Bill Alesbury

Others Present: Roland Bartl (Planning), Joe Will (Recreation)

Chair Yacouby opened the meeting at 7:30 PM

I. Regular Business

1. **Citizens' Concerns** – None Expressed
2. **Review and Approval of Meeting Minutes**- The meeting minutes from the October 17 2019 CPC meeting were reviewed and approved. Amy Green moved to approve, seconded by Nancy Kolb, approved unanimously

II. New /Special Business

3. Initial review & discussion of 2020 CPA project applications – eligibility, legal review (?), available funding, member assignments: During discussion the consensus of the CPC was that the Norton Arboretum and the 53 River Street applications should be reviewed by Town Counsel. All other applications were deemed to be routine, or very similar to previous project applications. Discussion was limited to getting some basic understanding of the various projects, with full presentations and detailed discussion to follow. It was noted that there are requests totaling \$2,750,000 and available funds of \$1,250,000; many applications will be denied or severely reduced. Roland Bartl noted that the allocation “buckets” assigned to each application (OS, CH, HR, R), were those selected by the applicants, and those designations might be challenged as inappropriate. Steve Trimble asked that the liaisons for each project inform the applicants that they should be ready to discuss what is the minimum amount of funding that would be useful for a particular project. Liaisons for each project were approved, with tentative dates for the hearings noted, all to be confirmed after input from the applicants and the Planning Staff. Dean Charter will be reviewing the various “Town” projects with the Board of Selectmen on December 2, and will provide a listing of the Selectmen’s priorities.

4. Calendar & schedule of project meetings – It was decided to cancel the meeting scheduled for December 12, but to hold all other dates reserved. There will be hearings scheduled for 12/19, 1/7, 1/14, 1/21, times to be determined after discussions with applicants. The objective is to have final recommendations voted by the end of February.

III. **Administrative Matters and Updates** – Note that the Annual Report will be requested later on in December

IV. **Adjournment**

Motion to adjourn at 8:45 PM by Amy Green, second by Tori Beyer, next meeting to be December 19.

V. **Documents and exhibits used during this meeting**

Community Preservation Committee Agenda for November 26, 2019
Community Preservation Committee Minutes for October 17, 2019
Room reservation forms for 2019 & 2020
Community Preservation Fund Application Schedule for 2020
Project Application for Open Space - \$400,000
Project Application for James A. Norton Arboretum - \$19,180
Project Application for Community Housing Program Fund - \$100,000
Project Application for AHA Main Street Development - \$500,000
Project Application for Housing Services - \$65,000
Project Application for Restoration of Historic Streetscapes - \$15,000
Project Application for repointing and chimney restoration at Memorial Library - \$70,000
Project Application for Isaac Davis Monument repointing - \$77,000
Project Application for East Acton Village Green - \$49,802
Project Application for 53 River Street park - \$966,000
Project Application for NARA Sport Pavilion phase 2 - \$400,000
Project Application for Gardner Field master plan - \$30,000
Memo regarding CPA Administrative Support - \$58,295