

## Cemetery Commission

MEETING POSTED: YES

DATE: 10/9/2019

TIME: 2:00pm

PLACE: Town Hall 472 Main Street

MEMBERS PRESENT: Joe Will, Bill Klauer

ALSO PRESENT: Joan Gardner, M. Selby, Tom Tidman, Steve Barrett, Brian McMullen, Theresa O'Leary, Shawn O'Malley, Kim Clark

### 1. Opening

Chair Joe Will opened the meeting at 2:01pm

### 2. Regular Business

- A. Approval of Meeting Minutes – The meeting minutes on 8/14/19 from the Cemetery Commission were reviewed and approved by a vote of 2-0 with no amendments.

### 3. New/Special Business

A. Finance came in to give a presentation on trust funds and what is available, in the interest of possibly using some of these funds to offset town costs. It was asked of Finance for projections for future need.

B. Woodlawn Gates repointing- Mike Horan has finished the repointing of the CPA project and will be back in the spring to seal the work he did.

C. Robbins Foundation repair is complete. Next step will be a fence which is to be installed in November.

D. Forest Cemetery Historical ceremony will be held on October 17, 2019 at 9am.

E. Woodlawn historical review will be reevaluated in 2021.

F. Cemetery land fund discussion was discussed. Joan Gardner will let us know when the cut off is to put agenda items on for town meeting in April for costs for Sec 15 and a possible niche wall.

### 4. Consent items

A. Request for \$1062.40 to be purchased out of new per care for ADA compliant signs for inside of Kennedy Building was approved 2-0 by Commissioners.

**Adjournment** At 3:10p.m., it was moved and seconded to adjourn the meeting. The motion was approved unanimously.

Next meeting scheduled for 11/13/19

### **Documents and Exhibits Used During this Meeting**

- Meeting minutes of Aug 14, 2019
- Sunshine Sign invoice for ADA signage