

Volunteer Coordinating Committee

Meeting Minutes

October 28, 2019

7:00PM

Room 121, Town Hall, 472 Main Street, Acton, MA 01720

Present: Gregory Hutchins, Hart Millett, Xuan Kong, Michael Brandt and Fang Yang.

Absent: none.

1. Opening

Chair Hutchins opened the meeting at 7:08PM

2. Regular Business

- A. Update on Committee Openings/Appointments – Chair gave an update on Committee member appointments made by BOS since last VCC meeting, status of pending volunteer applications, and committee/board openings.
- B. Approval of Meeting Minutes – The meeting minutes from the VCC's September 09, 2019 meeting were reviewed and approved by a vote of 4 Yes, 1 Absent.

3. New/Special Business

Hearing on Application by Joan Rubin-Deutsch for Acton-Boxborough Cultural Council (ABCC)

- Mrs. Rubin-Deutsch is an Acton resident for 38 years. She is retired and a working artist. She has a master degree in Social Work.
- Mrs. Rubin-Deutsch has attended one ABCC meeting and town meetings. She is a Beacon subscriber.
- As an artist, Mrs. Rubin-Deutsch is very interested in cultural activities that will enhance the community.
- Mrs. Rubin-Deutsch will be able to attend ABCC meetings as currently scheduled.
- Mrs. Rubin-Deutsch reported no apparent conflict of interest.

Motion to forward Joan Rubin-Deutsch's name to the Board of Selectmen for further consideration to appoint as a member of Acton-Boxborough Cultural Council. Motion passed unanimously (5 Yes).

Hearing on Application by Ryanne Flynn for Acton-Boxborough Cultural Council (ABCC)

- Ms. Flynn is an Acton resident for 1 year. She is the Clark Fund Engagement Officer, Clark University, and a Freelance musician, self-employed.
- Ms. Flynn has not served on a Board, Commission, or Committee before.
- Ms. Flynn has attended one ABCC meeting.
- Ms. Flynn will be able to attend ABCC meetings as scheduled.
- Ms. Flynn reported no apparent conflict of interest.

Motion to forward Ryanne Flynn's name to the Board of Selectmen for further consideration to appoint as a member of Acton-Boxborough Cultural Council. Motion passed unanimously (5 Yes).

Chair Hutchins and Xuan attended BOS meeting on 10/21/2019 during which BOS discussed their existing policy on volunteer committee appointments. Chair Hutchins reported that members of BOS reached a consensus that the policy should not be changed. The BOS directed VCC to create a candidate list for all boards/committees with or without current openings. BOS liaisons shall consider availability of other candidates when making reappointment decisions. Going forward, VCC shall add year of service information for current members when preparing reappointment list.

Chair Hutchins reported that the Town Manager office is working on reconciling difference between online Application Form and the paper Application Form previously noted by a VCC member.

4. Adjournment

At 8:45PM, it was moved and seconded to adjourn the meeting. The motion was approved unanimously.

Documents and Exhibits Used During this Meeting

- Meeting minutes of September 09, 2019.
- Application by Joan Rubin-Deutsch for Acton-Boxborough Cultural Council.
- Application by Ryanne Flynn for Acton-Boxborough Cultural Council.