

**TOWN OF ACTON COMMUNITY PRESERVATION COMMITTEE (CPC)**

**MEETING MINUTES**

**August 22, 2019**

**7:30 PM**

**MEETING ROOM, ACTON MEMORIAL LIBRARY, 486 MAIN STREET, ACTON**

**Present:** Ray Yacouby (Chair), Steve Trimble, Carolyn Kilpatrick, Bill Alesbury (by telephone), Tory Beyer, Nancy Kolb, Amy Green, Walter Foster (who was clerk for the meeting).

**Absent:** Dean Charter and Jim Synder-Grant

**Others Present:** Roland Bartl (Planning), members of the public.

Chair Yacouby opened the meeting at 7:31 PM. He confirmed that B. Alesbury who attended by telephone could hear all members of the committee and discussion before proceeding.

**I. Regular Business**

1. **Citizens' Concerns** – Alissa Nichol introduced herself, and stated that she is interested in joining the committee. Joe Will was present and Tom G. who is Vice Chair of the Dog Park Committee also was in attendance.
2. **Review and Approval of Meeting Minutes** - The meeting minutes from the CPC's June 27, 2019 meeting were reviewed and approved: Motion to accept minutes by Amy Green, seconded by Tory Beyer. Roll call vote was taken and minutes were approved unanimously. Roll call: Ray Yacouby -aye, Steve Trimble- aye, Carolyn Kilpatrick- aye, Bill Alesbury (by telephone) aye, Tory Beyer -aye, Nancy Kolb - aye, Amy Green -aye, Walter Foster- aye.

**II. New /Special Business – 7:40**

3. **Review and Release Draft 2020 Community Preservation Plan.** Discussion about the draft plan, all updates including recent town meeting votes and projects have been added, update to year references in the plan as well as links inserted as references. Revenue tables have been updated as have project status of many funded projects. Updates to Affordable Housing section were updated. T. Beyer noted that the Historic Sections had a few edits and walked the committee through those on p. 18 and 19 to add MACRIS and spell out for clarity and other grammatical edits. W. Foster noted that the costs of certification of historic projects be raised to applicants to include as part of any application. T. Beyer will provide language for p. 31 in the notes section to include. T Beyer moved to accept the draft with the proposed edits, seconded by C. Kilpatrick. Roll call vote was taken and minutes were approved unanimously. Roll call: Ray Yacouby -aye, Steve Trimble- aye, Carolyn Kilpatrick-

aye, Bill Alesbury (by telephone) aye, Tory Beyer -aye, Nancy Kolb - aye, Amy Green -aye, Walter Foster- aye.

The Community Hearing date of September 12 was confirmed.

4. **Project status updates:** Morrison project working on trails and parking lot has been completed. Cemetery gates are being worked on completion expect around Sept. 15. W. Foster noted that the Hosmer house project on Main Street across from NYAI's was looking good with cleared site, new stone walls and historical fencing. B. Alsebury asked about the timing on the project and R. Bartl stated that the first year's project was the design phase and the second year was the construction phase.

### **III. Administrative Matters and Updates – 8:05**

5. **5. Officer Elections (Chair, Vice Chair, Clerk) at large position.** Nomination was made by W. Foster and accepted by Ray Yacouby for a second year as chair, no other nominations made. Roll call vote was taken and he was elected Chair unanimously. Roll call: Ray Yacouby -aye, Steve Trimble- aye, Carolyn Kilpatrick- aye, Bill Alesbury (by telephone) aye, Tory Beyer -aye, Nancy Kolb - aye, Amy Green -aye, Walter Foster- aye. Nomination was made by R. Yacouby for T. Beyer as Vice Chair and she accepted. Roll call vote was taken and she was elected Vice Chair unanimously. Roll call: Ray Yacouby -aye, Steve Trimble- aye, Carolyn Kilpatrick- aye, Bill Alesbury (by telephone) aye, Tory Beyer -aye, Nancy Kolb - aye, Amy Green -aye, Walter Foster- aye. Nominations were made for Dean Charter to continue as Clerk and S. Trimble accepted nomination as Clerk in the alternative. Roll call vote was taken and D. Charter was elected as Clerk with S. Trimble as alternate Clerk unanimously. Roll call: Ray Yacouby -aye, Steve Trimble- aye, Carolyn Kilpatrick- aye, Bill Alesbury (by telephone) aye, Tory Beyer -aye, Nancy Kolb - aye, Amy Green -aye, Walter Foster- aye. It appears that Ms. Nichol has applied for a position on the CPC and C. Kilpatrick has accepted the position of one of the at-large positions leaving one to be filled.
6. R. Bartl let the committee know that CPC sign were running low and requested permission to purchase 10 more signs for pending projects. Motion was made by A. Green to expend up to \$300 for such signs, seconded by S. Trimble. Roll call vote was taken and expenditure was approved unanimously. Roll call: Ray Yacouby -aye, Steve Trimble- aye, Carolyn Kilpatrick- aye, Bill Alesbury (by telephone) aye, Tory Beyer -aye, Nancy Kolb - aye, Amy Green -aye, Walter Foster- aye.

### **IV. Adjournment**

7. Motion to adjourn at 8:19 PM by W. Foster, seconded by A. Green, approved unanimously Roll call vote to adjourn which was unanimous. Roll call: Ray Yacouby -aye, Steve Trimble- aye, Carolyn Kilpatrick- aye, Bill Alesbury (by telephone) aye, Tory Beyer -aye, Nancy Kolb - aye, Amy Green -aye, Walter Foster- aye.

Next meeting to be Thursday, September 12, 7:30 PM, at the Acton Memorial Library

V. **Documents and exhibits used during this meeting**

Agenda for 8/22/ CPC meeting, draft minutes of 6/27/19 CPC meeting, 2020 CPC Plan Sept 12 2019 DRAFT, and 2019 CPA Projects Status Report Format Draft.

For a review of the meeting documents for this meeting, please visit the digital link below:  
<http://doc.acton-ma.gov/dsweb/View/Collection-10500>