



**GREEN ADVISORY BOARD
MINUTES
MARCH 4, 2019
6:30 PM
ACTON MEMORIAL LIBRARY - MEETING ROOM
486 MAIN STREET**

MEMBERS PRESENT: Eric Hudson, Cameren Cousins, Dennis Loria

ASSOCIATE MEMBER: Mona Chandra

RECORDING SECRETARY: Kim Gorman

MUNICIPAL PROPERTIES SUPERINTENDENT: Andrea Ristine

SELECTMEN LIAISON: Not Present

REGIONAL SCHOOL ENERGY ADVISOR: Kate Crosby

VISITORS: Mike Boss

Link to documents numbered on this agenda: <http://doc.acton-ma.gov/dsweb/View/Collection-10756>

6:35 Mr. Hudson called the meeting to order.

2019 Green Communities Grant Projects

Ms. Ristine reported the Green Communities Grant Project Applications are due on March 8, 2019 with an availability of \$250,000 in funds.

Ms. Ristine discussed the Town's current proposals for LED Lighting & Controls for locations at the Public Safety Facility (PSF) Building, 50 Audubon Drive Building, Insulation-Weather-stripping/ Air Sealing for locations at the 468 Main Street Building, all three Fire Stations (F1, F2 and F3) and the DPW Building and replacing three (3) Electric Vehicle (EV) charging stations at the Town Hall and Train Station.

Ms. Crosby discussed the School's current proposals for three lighting projects at the Acton Boxborough High School (ABRHS), RJ Grey Junior High School and the Parker Damon Building (PDB); she also considered upgrading the condensing boiler at the Parker Damon Building but it would be too challenging to complete the project before the start of heating season with the estimated late July grant award date.

Board members reviewed Ms. Ristine and Ms. Crosby's projects for consideration.

Mr. Hudson moved to recommend that the GAB Committee submit to the DOER the following for the grant proposal:

- LED Lighting & Controls for the PSF Building for \$54,965.00

- LED Lighting & Controls for 50 Audubon Drive for \$9,806.00
- LED Lighting for the ABRHS for \$84,496.28
- LED Light for the PDB for \$86,305.78
- The remaining balance of \$14,145.82 to be applied towards a portion of the LED Lighting at the RJ Grey JHS.

Ms. Cousins 2nd; motion passed unanimously.

Discussion of next steps - Carbon Neutrality Initiative

Board members discussed the Greenhouse Gas Inventories Report from Cadmus. Ms. Ristine stated the contract has since expired what are the next steps to take. Board members discussed the next steps to move forward. Mr. Hudson would like to reach out to Chad Laurent, Principal of the Cadmus Group to see if Cadmus would be willing to do further work with the Board. Board members discussed certain information is missing and certain data was not included.

Board members discussed their 5 points to address:

1. Amend editing issues and format
2. Missing data from schools: bus fuels not woven in and solid waste information missing
3. Acton Water District data is missing
4. Resolve the confusion between the Municipality Sections VS. Community Sections; clarify more data
5. Better labeling of graphics, charts, tables and figures; more clarity with labeling

Mr. Hudson discussed next steps and would like to have a conference call between Mr. Hudson, Ms. Ristine and Mr. Laurent.

Ms. Ristine will contact Mr. Laurent to arrange a conference call.

Commuter Rail Parking Solar Carport

Mr. Loria discussed the commuter rail parking. Mr. Loria stated he would like to invite Mr. David Martin again to a future meeting to receive any updates. Mr. Loria stated incentives will diminish if not acted upon.

Mr. Loria expressed having the South Acton Train Station Committee (SATSAC) conduct a parking garage review and move the process along. Mr. Loria recommends a parking garage with solar panels as well; would like to see more solar to give incentive to the Town. Mr. Loria stated he will draft a letter for the SATSAC and Board of Selectmen for a garage or a solar carport and will review the draft letter at the next Board's meeting.

Update – Main Street Master Plan Committee

Ms. Cousins reported the committee has officially dissolved after submitting their recommendation to the Board of Selectmen for the proposal for the Acton Housing Authority (AHA) to build a 31 unit affordable housing development. The warrant article will be placed on the 2019 April Town Meeting Warrant.

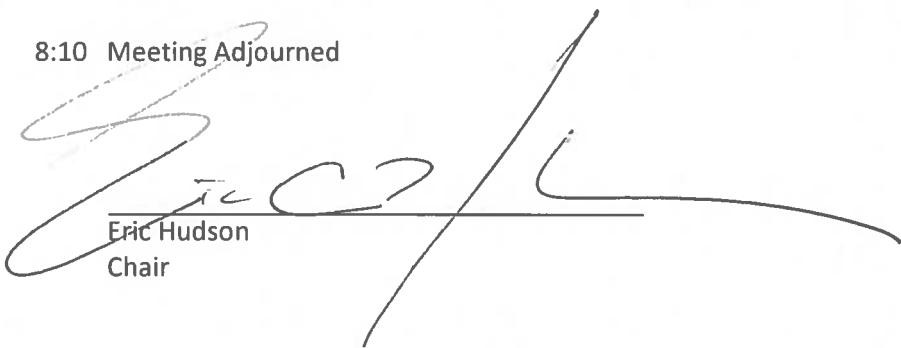
Minutes – 1/14/19 & 2/11/19

Mr. Hudson moved to approve the minutes of January 14, 2019 and February 11, 2019; Ms. Cousins 2nd; unanimous.

Next Meeting – April 8, 2019

- Review next steps – Carbon Neutrality Initiative
- Potential GCG Projects 2019 – Review
- Commuter Rail Parking Solar Carport
- Minutes – 3/4/19

8:10 Meeting Adjourned


Eric Hudson
Chair



GREEN ADVISORY BOARD

AGENDA

APRIL 8, 2019

6:30 PM

CONFERENCE ROOM - ACTON MEMORIAL LIBRARY
486 MAIN STREET

I. Business

2019 Green Communities Grant Application Submittal

Discussion - Carbon Neutrality Initiative

South Acton Train Station Solar Carport

II. Minutes - March 4, 2019

III. Next meeting - May 13

Additional materials for this agenda can be found here:

<http://doc.acton-ma.gov/dsweb/View/Collection-10914>

The listed agenda items are those reasonably anticipated by the Chair. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and include a way we can contact you if we need more information. Please allow advance notice. Send an e-mail to manager@actonma.gov or call Town Manager's Office (978)929-6611

For more information about the Green Advisory Board contact mpo@actonma.gov or 978-929-7744.